



Acton-Boxborough Regional
School Committee Meeting

February 13, 2019

7:00 p.m.

in the R.J. Grey Junior High Library
16 Charter Road, Acton, MA

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC) MEETING

Library
R.J. Grey Junior High School
15 Charter Road, Acton, MA

February 13, 2019
7:00 p.m.

AGENDA

1. **ABRSC Call to Order** – *Diane Baum (7:00)*
2. **Chairman’s Introduction**
 - 2.1. Annual Spring Town Elections
 - Acton Election is March 26
 - Boxborough deadline to submit papers is April 2 for Election on May 21
3. **Public Participation**
4. **Student Reps Update**
5. **Statement of Warrant & Approval of Minutes**
 - 5.1. Meeting Minutes of 2/7/19
6. **Superintendent’s Update** – *Peter Light (brought to meeting)*
7. **Presentation: Kelley’s Corner** – *John Mangiaratti, Acton Town Manager, Kristen Guichard, Acton Senior Town Planner, Officer Chris Prehl (7:10)*
 - 7.1. Public Hearing on March 5th at 7PM in Acton Town Hall
8. **Budget Updates** – *Dave Verdolino (7:40)*
 - 8.1. FY19 2nd Quarter Financial Update
9. **Superintendent Mid Cycle Goal Review (7:55)**
 - 9.1. Process Overview – *Diane Baum*
 - 9.2. Goals Update – *Peter Light*
10. **School Building Project Update** – *Mary Brolin (9:00)*
 - 10.1. Recommendation to Approve Revised C.T. Douglas Elementary School Educational Plan – **VOTE** (*posted separately after the packet*)
 - 10.2. Preliminary Schematic Report (PSR) Submission Update (*oral*)
11. **Recommendation to Approve \$7,500 in Grants from the AB PTSO to the High School for afternoon Library Coverage, Community Service Program and Leadership Workshops** – **VOTE** – *Peter Light (9:05)*
12. **Recommendation to Approve \$2,000 Donation from the Teenage Anxiety & Depression Solutions Organization (TADS) to the High School to Promote Mental Health** – **VOTE** – *Peter Light*
13. **Subcommittee and Member Reports (9:10)**
 - 13.1. Policy – *Amy Krishnamurthy*

At ABRSD, our mission is to develop engaged, well-balanced learners through collaborative, caring relationships.
WELLNESS - EQUITY - ENGAGEMENT

- 13.2. Budget – *Amy Krishnamurthy*
- 13.3. Capital Improvement - *Adam Klein*
- 13.4. Acton Leadership Group Update (ALG) – *Paul Murphy*
- 13.5. Boxborough Leadership Forum Update (BLF) – *Tessa McKinley*
- 13.6. Others

14. **FYI** (9:25)

- 14.1. Lower Fields Committee Annual Meeting Memo
- 14.2. Monthly Student Enrollment, 2/1/19
- 14.3. Acton and Boxborough 2019 Election Calendars

15. **Adjourn** (9:30)

NEXT MEETINGS:

- March 7 – ABRSC Meeting at 7:00 p.m. in the Jr High Library
- March 21 – ABRSC Meeting at 7:00 p.m. in the Administration Building Auditorium
- New: Monday, March 25 – ABRSC Workshop at 7:00 p.m. in the Jr High Library
- Acton Town Meeting begins on Monday, April 1
- Boxborough Town Meeting begins on Monday, May 13

Posted on 2/11/19 at 5:30 p.m.

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC) MEETING
DRAFT Minutes

Library
R.J. Grey Junior High School

February 7, 2019
7:00 p.m. Open Meeting
7:05 p.m. Annual Budget Hearing
7:20 p.m. (approx.) Open Business Meeting

Members Present: Diane Baum, Michael Bo (7:05 p.m.), Mary Brolin, Adam Klein, Ginny Kremer, Amy Krishnamurthy, Tessa McKinley, Paul Murphy, Angie Tso (left at 9:45 p.m.), Eileen Zhang
Members Absent: Maya Minkin
Others: Marie Altieri, Dawn Bentley, Deborah Bookis (left at 9:45 p.m.), Peter Light, Beth Petr, Dave Verdolino

1. The ABRSC was called to order at 7:00 p.m. by Chairperson Diane Baum.

2. **Chairman’s Introduction**

2.1. Annual Spring Town Elections

- Acton Election is March 26
- Boxborough deadline to submit papers is April 2 for Election on May 21

3. **Statement of Warrant & Approval of Minutes**

3.1. Meeting Minutes of 1/10/19 and 1/26/19

The Chair read the summary of the warrant and members signed the documents.

Mary Brolin moved, Amy Krishnamurthy seconded and the minutes were unanimously approved.

4. **FY20 Budget Hearing**

The FY20 Budget Hearing was called to order at 7:05 p.m. by Chairperson Diane Baum. *(see separate agenda)* The Budget and Capital Subcommittees were thanked for their efforts in the budget process. Superintendent Light reviewed the recommended final budget as voted on Budget Saturday 1/26/19, including key funding details and the request to authorize a new Regional Stabilization Fund. He commented on the need for the new project manager, given the significant work that is being planned for next year and the years to come.

Paul Murphy responded to a comment previously received from the public that Budget Saturday seemed like a rubber stamp for the Administration’s decisions. Paul stressed the many budget presentations and discussions held throughout the year and that February was not the time to be significantly questioning the current process. He suggested that next year perhaps the Chairperson of the Budget Subcommittee should give more updates to the School Committee along the way so all understand the amount of deliberation that goes on throughout the year.

It was confirmed that on slide 6, first bullet, \$2.75M is the 2 year total of the increase in Budgeted Capital.

Michael Bo asked about the stabilization fund and bonding. He said that in the budget subcommittee meeting, in 3 years, FY22, our capital upgrading balance is expected to drop to \$300,000 and he asked if the stabilization fund would be used to cover that. Superintendent Light referred to Dave Verdolino’s chart about bond payments. Because we plan to make level payments, it will leave about \$300,000 and the

Administration is anticipating coming to the Committee at the end of the year to ask to transfer \$1M into the fund so in those “lean years” this fund can be tapped.

Despite members in the audience being invited, there was no public participation.

At 7:25 p.m. Paul Murphy moved, Amy Krishnamurthy seconded and it was unanimously **VOTED** to adjourn the Budget Hearing.

5. **Return to ABRSC OPEN BUSINESS MEETING**

6. **Public Participation - none**

7. **ABRSD FY20 Budget**

7.1. Recommendation to Approve the FY20 Final ABRSD Budget and Assessments – **VOTE**

Paul Murphy moved, Mary Brolin seconded offering a friendly amendment which was accepted to correct one of the numbers and it was unanimously,

VOTED: That the total appropriation for the Acton-Boxborough Regional School District for the fiscal year of July 1, 2019 through June 30, 2020 be set at \$90,982,111, and that member towns be assessed in accordance with the Education Reform Law and the terms of the Regional Agreement and amendments thereto as follows:

Acton \$61,235,254 (consisting of a Capital Assessment of \$2,726,396 and an Operating Assessment of \$58,508,858); and

Boxborough \$11,522,285 (consisting of a Capital Assessment of \$384,822 and an Operating Assessment of \$11,137,463);

with the remainder to be accounted for by the following sources of funds:

- Anticipated Chapter 70 Aid in the amount of \$15,187,441,
- Anticipated Chapter 71, Section 16C Transportation Aid of \$1,907,131,
- Anticipated Charter School Aid in the amount of \$30,000,
- Anticipated Federal Medicaid Reimbursement of \$200,000,
- Anticipated Investment Earnings of \$200,000,
- Estimated Miscellaneous Revenues of \$10,000, and
- A transfer from E&D Reserves in the amount of \$690,000.

7.2. Recommendation for Appropriation of the ABRSD Capital Improvement Plan and Related Debt **AND** Recommendation to Bond \$7.5M Debt for the Purpose of Capital Improvements – **VOTE**

Adam Klein moved, Amy Krishnamurthy seconded and it was unanimously,

VOTED: That the Acton-Boxborough Regional School District hereby appropriates the amount of \$7,500,000 for the purpose of paying construction, installation and all other associated costs of providing the capital improvements identified hereof in the District’s Capital Improvement Plan (CIP); and to meet this appropriation, the District Treasurer is hereby authorized to borrow up to \$7,500,000 under and pursuant to Massachusetts General Laws Chapter 71, Chapter 16 (d), the Regional School District Agreement, and/or any other enabling authority; and that, subsequent to an affirmative vote, within seven days thereof, the District, through its Secretary, shall notify the Board of Selectmen of each of the member towns as to the amount and purpose of the debt so authorized.

7.3. Recommendation to Establish Regional Stabilization Fund – VOTE

Mary Brolin moved, Paul Murphy seconded and it was unanimously,

VOTED: That the Acton-Boxborough Regional School District hereby establishes a regional stabilization fund in accordance with Massachusetts General Laws Chapter 71, Chapter 16G-1/2, for the purpose of providing funding for its future capital needs in conjunction with the District’s Capital Improvement Plan (CIP); and, subsequent to an affirmative vote, within seven days thereof, the District, through its Secretary, shall notify the Board of Selectmen of each of the member towns as to the fund so authorized.

8. Presentations: School Improvement Plan Updates

8.1. McCarthy-Towne School – *Principal David Krane*

https://mct.abschools.org/the_mct_school/school_improvement_plan

8.2. Blanchard Memorial School – *Principal Dana Labb (addendum)*

<https://blanchard.abschools.org/cms/One.aspx?portalId=229316&pageId=498565>

9. Superintendent’s Update – *Peter Light*

Superintendent’s Report of Entry Findings

Mr. Light presented his report which was the culmination of 6 months of work. He hopes that it creates a dialogue within the School Committee and the community. He thanked everyone who assisted him in this effort, especially Deputy Superintendent Marie Altieri for her support, as well as Assistant Superintendents Deborah Bookis and Dawn Bentley.

Six broad themes emerged from his findings which he framed as questions to promote “curiosity and dialog”. Support evidence came from stakeholder meetings, school and classroom observations and data analysis. Mr. Light described his conclusions as his professional judgement based on the evidence that he gathered. He led a discussion of the six theme questions that actively engaged Committee members and the audience, and could have lasted much longer than one meeting.

Comments included:

- Our diverse culture is amazing and exciting and should be leveraged moving forward.
- Peter really listened to the community and focused on the positives and opportunities, while acknowledging the unavoidable tensions that exist.
- There need to be open conversations about some of the stereotypes that exist in our community.
- The importance of starting foreign languages in younger grades is very important. We should also encourage our EL students to maintain their native languages.
- What kind of opportunities do we want to increase for our students?
- The first theme will guide the rest of theme discussions. “Empathy” and being able to put yourself in someone else’s shoes will be required. To be successful, the community has to be behind the Committee’s initiatives and decisions. Groups need to have empathy for others so they can see what things like “wellness” means in another’s eyes. Creating community empathy is essential for the work that lies ahead.
- Members have confidence in AB’s education in the future but global awareness, and creating opportunities for our students to shine globally will be important.
- How will eliminating the math skip test affect students and will it be seen as removing a goal for some of them? This is an example of an important policy decision.
- Protocols will be considered for the next workshop discussion. Mr. Light wants to be sure there is synergy in developing priorities.

- It is very important to share this report with our communities so when the District proposes changes they can see why/how. Have copies at the Annual Town Meetings and other gatherings.
- Give them to our High School students; they are stakeholders as well. Some of the empathy has to be from students' perspectives.
- People's lives are richer when they are surrounded by a variety of people. Our community has all of this variety and we are not taking advantage of it.
- If we're not looking at our scores, how do we know that our kids are going to be successful? What are the skills we want our kids to have as they leave us? We need to give ourselves benchmarks for success.
- AB has some really creative teaching and learning but there is not always an opportunity for it to be shared. Efforts tend to be siloed in the buildings. This is one area that Mr. Light would love to see AB "swing from the fences". A member urged the administration not to just look at the elementary schools for this effort.
- Schools have an impact on the first 20% of kids' lifespans. Our endpoint is not graduation or SATs, but beyond. Consider what success at age 50 would/should be.
- Regarding the wealth of our community, we have so many amazing college level educators and business people including non-profits and for profits. What are they looking for in employees?
- This all involves curriculum to develop. What are the impediments for the teachers? Consider this as a springboard to drive instruction as opposed to delivering it.
- Make sure students are educated with their peers – this is an important big rock that we need to focus on.
- We knew the social-emotional needs of students were critical, and the result was the adoption of Challenge Success. This was before the student suicides occurred. What are the skills we actually want students to have, and how do we teach them? Resilience is one example.
- The Senior Leadership Team (SLT) is one team and another is the School Committee. We need to make sure that all function at the same high level. As an elected body, the School Committee is tougher due to their annual turnover. What are the structures that the School Committee can put in place to ensure they are effective?

A follow up School Committee workshop will be scheduled in March to "be sure everyone is rowing in the same boat, AND in the same river". Mr. Light will bring an expanded strategy to the community in the fall. The Superintendent was thanked for his "incredible work and deep thinking".

10. School Building Project Update – *Mary Brolin*

- 10.1. Recommendation to consolidate the future C.T. Douglas and Paul P. Gates Schools into one school building while maintaining separate educational programs – **VOTE**

Mary Brolin gave an update explaining that the MSBA does not do a lot of consolidated schools so the Building Committee asked if the School Committee would confirm the District's plans with this vote.

Throughout this process the preschool has been a key part of the building plan, but the Building Committee has raised some issues and will discuss inclusion of the preschool at the Building Committee meeting next Tuesday. The wet land is making the larger building more difficult. The footprint must be smaller, making the cost smaller as well, although something has to be done for the preschool. Including it with the new building means reimbursement is received from the MSBA. The Building Committee will decide.

The purpose of the vote is to show that the School Committee supports the Douglas and Gates educational programs being in one building. The Building Committee has already approved that consolidation. Mary Brolin explained that many districts consolidate schools into one program. The ideal elementary school size is 450 students and we are talking about 1,000 so that is too large for one elementary school. That is why we want to make it two programs and show the MSBA that the School Committee and the Building Committee both support this arrangement.

Paul Murphy moved, Tessa McKinley seconded and it was unanimously.

VOTED: to consolidate the future C.T. Douglas and Paul P. Gates Schools into one school building while maintaining separate educational programs

(Angie Tso and Deb Bookis left at 9:45 p.m.)

- 10.2. Recommendation to Authorize the Superintendent to Submit to the MSBA the Statement of Interest (SOI) for the Blanchard Memorial School – **VOTE** (see specific language)

JD Head was thanked for his work on this document and including the information from the Dore & Whittier report. Peter Light explained that on page 4, they are confirming whether or not they should state that the Blanchard SOI is “the District priority SOI”, given that the Douglas Project is currently the priority. After Douglas, Blanchard is the priority. The Committee agreed to let the Superintendent confirm the appropriate response to the question.

Paul Murphy moved, Adam Klein seconded and it was unanimously,

VOTED: Resolved: Having convened in an open meeting on February 7, 2019, prior to the SOI submission closing date, the Acton-Boxborough Regional School Committee of Acton and Boxborough, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 7, 2019 for the Blanchard Memorial School located at 493 Massachusetts Ave, Boxborough, MA which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future for priority 5 which identifies the majority of the roofing system and window systems in need of replacement; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority.

- 10.3. Minutes of the Building Committee meeting on January 9, 2019

11. Recommendation to Approve \$2,490 Grant Gift from the Blanchard PTF Organization to the Blanchard School – VOTE – Peter Light (9:10)

Adam Klein moved, Paul Murphy seconded and it was unanimously,

VOTED: to approve the \$2,490 Grant Gift from the Blanchard PTF Organization to the Blanchard School with gratitude.

12. Subcommittee and Member Reports

- 12.1. Policy – *Amy Krishnamurthy*

12.1.1. Staff Recruitment, Selection and Appointment, File: GCE – Second Read – **VOTE**

Due to comments that were received, the policy subcommittee will meet on Monday to discuss and bring this back to the School Committee for approval.

- 12.2. Capital Improvement - *Adam Klein*

12.2.1. They are considering lengthening their meetings now that much work has been done.

- 12.3. Budget –meeting on Jan 15 and Jan 29

They are talking about creating a policy about how much E&D is used and the stabilization fund. The budget subcommittee would draft it, then send it to the policy subcommittee and then to School Committee.

- 12.4. Acton Leadership Group Update (ALG)
 - 12.4.1. Meeting minutes of Jan 17, 2019
ALG met this morning. Much of the discussion was about the building project.
- 12.5. Boxborough Leadership Forum Update (BLF)
The Superintendent did an outstanding job presenting to the Selectmen and Finance Committee.

13. **FYI**

- 13.1. Thank you for gifts to R.J. Grey Junior High School from
 - 13.1.1. Alliance Energy/Exxon Mobil Gas Station for \$500
 - 13.1.2. Applied Materials and a parent for \$300
- 13.2. Acton and Boxborough 2019 Election Calendars
- 13.3. Revised ABRSC FY19 Meeting Schedule
- 13.4. CASE Collaborative Family Community News & Resources Pages, Jan 2019
This is a great resource and contains an excellent description of how language matters.
- 13.5. EDCO Collaborative FY18 Annual Report –
This report is required to be provided. There will be a vote at the March 7 meeting to vote the revised EDCO Articles of Agreement.
- 13.6. This Month in the Division of Open Government, January 2019

Tessa McKinley moved, Mary Brolin seconded and the ABRSC unanimously adjourned at 9:54 p.m.

Respectfully submitted,
Beth Petr

List of Documents Used: see agenda, presentation slides

NEXT MEETINGS:

- Wednesday, Feb 13 – ABRSC Meeting at 7:00 p.m. in the Jr High Library
- March 7 – ABRSC Meeting at 7:00 p.m. in the Jr High Library
- Acton Town Meeting begins on Monday, April 1
- Boxborough Town Meeting begins on Monday, May 13



Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720
978-264-4700
www.abschools.org

Peter J. Light
Superintendent of Schools

Superintendent's Update **February 13, 2019**

Secondary Start Times and High School Schedule Update

Since Mr. Dorey provided his fall update to you, he has continued to work with students and staff around the high school schedule change. As you may be aware, one of students' greatest concerns regarding this change was a reduction in lunch time. Mr. Dorey and his team have worked over the last few months to find a way to preserve the lunch time. As a result, we have determined that by dropping high school students off prior to junior high students each morning, we will be able to start school at 8:00 a.m. which will preserve lunch times similar to this year. In doing so, both schools will begin at 8:00 a.m.

It is important to note that even though the high school will start earlier than this year, the bus times for morning pick up will not change. The extra time in the day is achieved simply by dropping high school students off prior to the junior high students. We will be implementing this change in September at the start of the new school year and I am glad that students' lunch times will be preserved.

Lunar New Year Celebration

This past Saturday, I had an opportunity to attend the Lunar New Year Celebration hosted by the Acton Chinese Language School. I was amazed by our students' level of proficiency in speaking and the incredible sense of community that the event showcased. One of the highlights of the night was the unveiling of the newest United States Post Office stamp celebrating the Chinese New Year. This was a wonderful event and I was honored to be able to attend.

Luncheon with Clergy

This afternoon, Marie Altieri and I had an opportunity to have lunch with clergy from Acton and Boxborough. The annual lunch provided an opportunity for me to share some of my entry findings with the group. It was also an opportunity for us to hear what is on the minds of the interfaith group. We had a rich discussion that included topics such as beliefs about learning and failure, stress, balancing wellness and achievement, and how we can all work together to foster an inclusive culture in our schools and communities.

This was a wonderful dialog and I am looking forward to continued partnerships in the coming years.

Developing engaged, well-balanced learners through collaborative, caring relationships.



School Funding Discussion March 1st

An upcoming event around school funding sponsored by the Massachusetts Teachers Association (MTA) may be of interest to you and members of the community. This public forum will be held at the Littleton Public Library on March 1st from 3:00 - 5:00 p.m. As you are aware, there is a major push to have the legislature implement the recommendations from the Foundation Budget Review Commission to fully fund public schools. It is my understanding that state legislators will be speaking and the event is open to the public. The organizers are encouraging students, families, teachers, administrators, community members and leaders to attend and hear about this important work.



What Do Our Schools Need to Thrive?

a Community Conversation

Parents, educators, students and community activists are invited to a forum on public school and college funding

What are the schools our students need and deserve?

What can we do together to win new state funds for our communities?

What is the Fund Our Future campaign?



Share ideas and help build a movement for quality education for all.

3 – 5 PM

Reuben Hoar Public Library

41 Shattuck Street | Littleton, MA 01605

A coalition of educator associations including Acton-Boxborough, Littleton, Harvard, Ayer-Shirley, Groton-Dunstable and Marlborough is inviting parents, educators, students and community activists to a forum on public education funding. What do our students need? How will the *Promise Act* and *Cherish Act* improve public education in Massachusetts, and what can we do together to win new state funds for our district? Share your ideas and help build a movement for quality education for all!

RSVP by Feb. 27 to dsheehan@massteacher.org



FUND OUR FUTURE



INVEST IN THE SCHOOLS AND COLLEGES OUR COMMUNITIES DESERVE
FUNDOURFUTUREMA.ORG

Kelley's Corner Infrastructure 25% Design Public Hearing March 5th at 7PM Acton Town Hall Room 204

Community Values

- Increased Safety
- Reduced CO emissions
- Accessibility
- “Complete Streets”
 - Improved vehicle lanes
 - Bike lanes
 - Sidewalks
 - Street trees

Leveraged Investment

- \$14.5 Million Dollar investment from State/Federal Highway funds
- Scheduled for construction in 2022

FOR MORE INFORMATION:
www.actonma.gov/kc



5 new crosswalks and pedestrian rapid flashing beacons for increased mobility and accessibility throughout the area

2.24 miles of new sidewalks compliant with the Americans with Disabilities Act

157 new street trees of uniform and appropriate species

2 new traffic signals to support safer pedestrian crossings and more efficient vehicle movements

4 major intersections realigned for increased safety (Kelley's Corner, Charter Road & Mass Ave., Community Lane and Main St and Community Lane and Mass Ave.)



Our **vision** is to provide high-quality educational opportunities that inspire a community of learners

WELLNESS • EQUITY • ENGAGEMENT

Our **mission** is to develop engaged, well-balanced learners through collaborative, caring relationships

School Committee FY2019 Budget Update – Q2

February 13, 2019

FY2019 Q2 – OVERVIEW

FY2019 Projected Financial Results –

Budgeted FY2019 Revenues \$88,721,492

Budgeted FY2019 Expenditures \$88,721,492

ABRSB 3

FY2019 Q2 Highlights – Revenues

Acton-Boxborough Regional School District
FY2019 Budget Q1 Update - Revenue by Type
Presentation to SC February 13, 2019
 Source: Munis Budget v. Actual 1/18/2019

ACCOUNT DESCRIPTION	FY2018	(B)	ACTUAL YTD	(P)	(P) - (B)	(FYI)
	FINAL ACTUAL	FY2019 VOTED BUDGET		PROJECTED	VARIANCE	FY2020 VOTED BUDGET
STATE AID -						
Foundation Aid (Chapter 70)	14,859,361	14,968,061	7,511,220	15,022,441	54,380	15,187,441
Regional Transportation (Chapter 71)	1,403,006	1,337,757	0	1,532,131	194,374	1,907,131
Regional Bonus Aid	52,691	25,000	13,125	25,000	0	0
Charter School Reimbursement Aid	20,538	32,361	13,538	30,403	-1,958	30,000
REGIONAL ASSESSMENTS -						
Acton (FY18 - 83.28%; FY19 - 84.09%)	57,730,056	59,981,958	29,990,982	59,981,958	0	61,235,254
Boxborough (FY18 - 16.72%; FY19 - 15.91%)	11,593,781	11,351,355	5,675,677	11,351,355	0	11,522,285
OTHER REVENUES -						
Medicaid Reimbursement	274,691	150,000	115,742	150,000	0	200,000
Earnings on Investments	195,668	100,000	167,921	293,862	193,862	200,000
Rental Income	55,000	0	0	0	0	0
Miscellaneous	13,340	0	3,316	6,632	6,632	10,000
APPROPRIATED FROM E&D	450,000	775,000	0	775,000	0	690,000
Revenue Total	86,648,133	88,721,492	43,491,521	89,168,782	447,290	90,982,111
					Q1 Variance	
					\$-428,788	

Total Projected Revenue variance (Q2) \$447K (Q1) \$428K

ABRSB 4

FY2019 Q2 – OVERVIEW

FY2019 Projected Financial Results –

Budgeted FY2019 Revenues	\$88,721,492
Projected FY2019 Revenues	<u>\$89,168,782</u>
Projected Exceeds Budget by	\$447,290
 Budgeted FY2019 Expenditures	 \$88,721,492

ABRSD 5

FY2019 Q2 Highlights – Expenditures

**Acton-Boxborough Regional School District
FY2019 Budget Update - Expenditures by Type
Presentation to SC February 13, 2019**

Source - Minit report Jan. 18, 2019, manually entered projected variances from Finance tracking analysis

ACCOUNT DESCRIPTION	(A) REVISED BUDGET	YTD EXPENSED	ENCUMBERED	(B) YEAREND PROJECTED	(B) - (A) Proj. Budget Variance
01 SALARIES, TEACHING	36,836,152	15,063,809	21,752,831		
02 SALARIES, PRIN/A PRI	2,447,883	1,408,698	1,042,343		
03 SALARIES, CNTRL ADMIN	1,306,890	742,480	556,977		
04 SALARIES, SUPP STAFF	11,057,286	4,948,469	5,713,024		
05 SALARIES, ATHLETICS	627,874	329,385	172,444		
06 SALARIES, BUILDINGS	818,672	454,445	318,008		
07 SALARIES, CUSTODIAL	1,559,721	797,288	652,219		
08 SALARIES, HOME INSTR	8,500	350	0		
09 SALARIES, MISC PS	1,575,926	709,684	675,997		
11 SALARIES, SUBS MISC	71,103	55,640	1,286		
12 SALARIES, SUBS INSTR	702,095	262,258	0		
13 SALARIES, OVERTIME	233,215	191,493	0		
14 STIPENDS, CURR/INSTR	189,500	51,672	10,093		
Sub-total, Salaries	57,484,817	25,015,663	30,895,222	56,960,567	474,255
15 FRINGES, COURSE REIM	56,000	31,002	0		
16 FRINGES, HLTH INSUR	8,072,389	5,061,313	0		
17 FRINGES, H INSR RET	946,579	560,533	0		
18 FRINGES, LIF/DIS INS	44,520	25,938	0		
19 FRINGES, UNEMPLYMNT	40,000	22,413	0		
20 FRINGES, WORKRS COMP	515,574	440,589	0		
21 FRINGES, WFRS	2,513,393	2,467,453	0		
22 FRINGES, MEDICARE	827,105	579,680	0		
23 CONTRIB OPFB TRUST F	900,000	450,000	450,000		
Sub-total, Fringes	13,915,560	9,438,921	450,000	13,451,306	464,254
24 INSTRUCT SUPPLIES	1,066,471	747,211	179,240		
25 INSTRUCT TEXTBOOKS	258,915	165,361	17,487		
26 INSTRUCTIONAL SERVICES	56,656	35,637	7,371		
Sub-total, Instructional	1,382,242	948,209	204,098	1,382,242	0
27 OTHER, CAP OUTLAY	134,292	522,457	11,111		
28 OTHER, CIP	1,000,000	409,540	209,547		
29 OTHER, DEBT SERVICE	1,872,518	324,284	1,548,234		
Sub-total, Capital related	3,006,810	1,256,261	1,768,892	3,006,810	0
30 OTHER, PROP/CASUALTY	152,000	160,509	0	168,670	-16,670
31 OTHER, MAINT BLDG/GR	803,945	477,482	78,626		
32 OTHER, MAINT EQUIP	134,761	58,023	20,412		
37 OTHER, CUSTODI SUPP	155,000	102,450	6,423		
42 OTHER, UTILITIES	1,304,000	313,769	0		
44 OTHER, SEWER	286,333	48,318	48,631		
Sub-total, Facilities	2,684,039	1,000,042	154,092	2,684,039	0
34 OTHER, LEGAL SERVICE	175,000	27,165	14,375	142,630	32,370
35 OTHER, ADMIN SUPP	1,027,782	571,681	117,903		
40 OTHER, TRAVEL/CONF	236,600	106,244	20,305		
43 OTHER, TELEPHONE	65,751	32,553	22,938		
Sub-total, Admin	1,350,133	710,478	161,146	1,350,133	0
36 OTHER, ATHLETIC SUPP	71,524	52,173	2,237	71,524	0
38 OTHER, SPED TRANSP	1,624,768	1,484,596	234,114	1,734,291	-109,523
39 OTHER, STUDENT TRANS	1,133,022	798,865	50,927	1,133,022	0
41 OTHER, SPED TUITION/	5,161,531	1,518,267	3,821,323	5,063,440	98,091
48 ASSESSMENTS	628,479	408,819	0	629,174	-395
49 OTHER	1,567	0	0	1,067	500
Grand Totals	88,721,492	42,819,968	37,758,446	87,779,110	942,382

ABRSD 6

FY2019 Q2 Highlights – Expenditures

Items where potential variances could be expected:

- Net salaries - based on historical trends and c/y hiring \$474K
- Health Insurance - based on volume of switch to HSA \$418K
- Insurance - based on favorable Workers Comp. trend \$ 64K
- MCRS Assessment - based on early payment discount \$ 46K
- Capital Outlay - based on additional projects undertaken -----
- Special Ed. Tuition - based on FY18 CB adjustment \$ 98K
- AND...Others, Q2 – Special Ed. Transportation -\$110K

Total (net) Projected Expenditure variance (Q2) \$942K

ABRSD

7

FY2019 Q2 – OVERVIEW

FY2019 Projected Financial Results –

Budgeted FY2019 Revenues	\$88,721,492
Projected FY2019 Revenues	<u>\$89,168,782</u>
Projected Exceeds Budget by	\$447,290
Budgeted FY2019 Expenditures	\$88,721,492
Projected FY2019 Expenditures	<u>\$87,779,110</u>
Projected Under Budget by	\$942,382

ABRSD

8

FY2019 Q2 – OVERVIEW

FY2019 Projected Financial Results –

Budgeted FY2019 Revenues	\$88,721,492
Projected FY2019 Revenues	<u>\$89,168,782</u>
(a) Projected Exceeds Budget by	\$447,290
Budgeted FY2019 Expenditures	\$88,721,492
Projected FY2019 Expenditures	<u>\$87,779,110</u>
(b) Projected Under Budget by	\$942,382
(a) + (b) Est. Budgetary Surplus	\$ 1,389,672

ABRSD

9

FY2019 Q2 – Yearend Projection

FY2020 Projected E&D Reserve Analysis –

Beginning E&D Balance, July 1, 2018 \$4,082,634 (4.6%)

ABRSD

10

FY2019 Q2 – Yearend Projection

FY2020 Projected E&D Reserve Analysis –

Beginning E&D Balance, July 1, 2018 \$4,082,634 (4.6%)

Less – Budgeted Use for FY2020 \$(690,000)

ABRSD

11

FY2019 Q2 – Yearend Projection

FY2020 Projected E&D Reserve Analysis –

Beginning E&D Balance, July 1, 2018	\$4,082,634 (4.6%)
Less – Budgeted Use for FY2020	\$(690,000)
FY2019 Budget Closeout (Net Surplus)	TBD

ABRSD

12

FY2019 Q2 – Yearend Projection

FY2020 Projected E&D Reserve Analysis –

Beginning E&D Balance, July 1, 2018	\$4,082,634 (4.6%)
Less – Budgeted Use for FY2020	\$(690,000)
FY2019 Budget Closeout (Net Surplus)	TBD
Transfer to Stabilization Fund	TBD

ABRSD

13

FY2019 Q2 – Yearend Projection

FY2020 Projected E&D Reserve Analysis –

Beginning E&D Balance, July 1, 2018	\$4,082,634 (4.6%)
Less – Budgeted Use for FY2020	\$(690,000)
FY2019 Budget Closeout (Net Surplus)	TBD
Transfer to Stabilization Fund	TBD
FYI:	
FY2020 Recommended Budget	\$90,982,111

ABRSD

14

FY2019 Q2 – Yearend Projection

FY2020 Projected E&D Reserve Analysis –

Beginning E&D Balance, July 1, 2018	\$4,082,634 (4.6%)
Less – Budgeted Use for FY2020	\$(690,000)
FY2019 Budget Closeout (Net Surplus)	TBD
Transfer to Stabilization Fund	TBD
FYI:	
FY2020 Recommended Budget	\$90,982,111
(4.0%) = \$3,639,284	(4.5%) = \$4,094,195
(5.0%) = \$4,549,106	

Stabilization Funding Timetable

- ➔ February 7 – ABRSC Voted to Establish Fund
- ➔ April 1 – Acton Town Meeting begins
- ➔ May 13 – Boxborough Town Meeting begins
(both towns must vote to confirm establishment)
- ➔ May-June – Recommendation to be developed
- ➔ (May 21 or Jun 13) – ABRSC 2/3 Vote (FY2019 budget amendment appropriation to stabilization)
- ➔ Towns' BOS have 45 days to call Town Meeting

Thank you for your attention!!



**Acton-Boxborough Regional School District
FY2019 Budget Update - Q2 OVERVIEW
Presentation to SC February 13, 2019**

FY2019 Projected Financial Results -

Budgeted FY2019 Revenues	\$88,721,492	
Projected FY2019 Revenues	<u>\$89,168,782</u>	\$ 447,290
Budgeted FY2019 Expenditures	\$88,721,492	
Projected FY2019 Expenditures	<u>\$87,779,110</u>	\$ 942,382
Projected Estimated Budget Surplus		\$ 1,389,672

FY2020 Projected E&D Reserve Analysis -

Beginning E&D Balance, July 1, 2018		\$ 4,082,634 4.6%
Budgeted Use in Determining FY2020 Assessments		\$ (690,000)
FY2019 Budget Closeout - Revenues, net		TBD
FY2019 Budget Closeout - Expenditures, net		TBD
Transfer to Stabilization Fund	.	TBD
(FYI - 5.0% of Recommended FY2020 Budget)		\$ 4,549,106

Acton-Boxborough Regional School District

FY2019 Budget Q1 Update - Revenue by Type

Presentation to SC February 13, 2019

Source: Munis Budget v. Actual 1/18/2019

ACCOUNT DESCRIPTION	FY2018 FINAL ACTUAL	(B) FY2019 VOTED BUDGET	ACTUAL YTD	(P) PROJECTED	(P) - (B) VARIANCE	(FYI) FY2020 VOTED BUDGET
STATE AID -						
Foundation Aid (Chapter 70)	14,859,361	14,968,061	7,511,220	15,022,441	54,380	15,187,441
Regional Transportation (Chapter 71)	1,403,006	1,337,757	0	1,532,131	194,374	1,907,131
Regional Bonus Aid	52,691	25,000	13,125	25,000	0	0
Charter School Reimbursement Aid	20,538	32,361	13,538	30,403	-1,958	30,000
REGIONAL ASSESSMENTS -						
Acton (FY18 - 83.28%; FY19 - 84.09%)	57,730,056	59,981,958	29,990,982	59,981,958	0	61,235,254
Boxborough (FY18 - 16.72%; FY19 - 15.91%)	11,593,781	11,351,355	5,675,677	11,351,355	0	11,522,285
OTHER REVENUES -						
Medicaid Reimbursement	274,691	150,000	115,742	150,000	0	200,000
Earnings on Investments	195,668	100,000	167,921	293,862	193,862	200,000
Rental Income	55,000	0	0	0	0	0
Miscellaneous	13,340	0	3,316	6,632	6,632	10,000
APPROPRIATED FROM E&D	450,000	775,000	0	775,000	0	690,000
Revenue Total	86,648,133	88,721,492	43,491,521	89,168,782	447,290	90,982,111
					Q1 Variance \$ 428,788	

General Explanations -

Chapter 70 (Foundation Aid) Minimum Aid voted at \$30 per student (budgeted \$20); this variance should remain to yearend.
 Chapter 71 (Regional Trans Aid) Cherry Sheet estimate equals initial projection; final reimbursement is reported by end of June.

Notes re Items with updated projections from Q1 -

Earnings on Investments Revised extrapolation to yearend based on earnings received to date.
 Miscellaneous Revenue Reflects extrapolation of first half year receipts to yearend.

2 of 16

01/28/2019 09:47
8399wzha

ACTON/BOXBORO REGIONAL SCHOOLS - LIVE
FY19 YTD REVENUE BUDGET REPORT
AS OF 12/31/2018

P 1
glytddbud

FOR 2019 06

	ORIGINAL APPROP	TRNFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
1000 GENERAL FUND							
1000R14 45402 MEDICAID REIMBURS	-150,000	0	-150,000	-115,742.37	.00	-34,257.63	77.2%*
1000R14 46801 AID - CHAPTER 70	-14,968,061	0	-14,968,061	-7,511,220.00	.00	-7,456,841.00	50.2%*
1000R14 46804 ASSESSMENT - SCHO	0	0	0	.00	.00	.00	.0%
1000R14 46805 ASSESSMENT - CHAR	0	0	0	.00	.00	.00	.0%
1000R14 46806 ASSESSMENT - SPEC	0	0	0	.00	.00	.00	.0%
1000R14 46807 TRANSPORTATION -	-1,337,757	0	-1,337,757	.00	.00	-1,337,757.00	.0%*
1000R14 46809 REIMBURSEMENT - C	-32,361	0	-32,361	-13,538.00	.00	-18,823.00	41.8%*
1000R14 46810 DUMMY DESCRIPTION	0	0	0	.00	.00	.00	.0%
1000R14 46811 REGIONAL BONUS AI	-25,000	0	-25,000	-13,125.00	.00	-11,875.00	52.5%*
1000R14 47501 ASSESSMENT - RGNI	-59,981,958	0	-59,981,958	-29,990,982.00	.00	-29,990,976.00	50.0%*
1000R14 47502 ASSESSMENT - RGNI	-11,351,355	0	-11,351,355	-5,675,677.00	.00	-5,675,678.00	50.0%*
1000R14 47503 ASSESSMENT-OTHER-	0	0	0	.00	.00	.00	.0%
1000R14 47504 ASSESSMENT-OTHER-	0	0	0	.00	.00	.00	.0%
1000R14 48200 EARNINGS - ON INV	-100,000	0	-100,000	-167,921.15	.00	67,921.15	167.9%
1000R14 48403 REVENUE - MISCELL	0	0	0	-3,316.30	.00	3,316.30	100.0%
1000R14 48404 RENTAL INCOME	0	0	0	.00	.00	.00	.0%
TOTAL GENERAL FUND	-87,946,492	0	-87,946,492	-43,491,521.82	.00	-44,454,970.18	49.5%
TOTAL REVENUES	-87,946,492	0	-87,946,492	-43,491,521.82	.00	-44,454,970.18	
GRAND TOTAL	-87,946,492	0	-87,946,492	-43,491,521.82	.00	-44,454,970.18	49.5%

** END OF REPORT - Generated by Wenshu Zhao **

**Acton-Boxborough Regional School District
FY2019 Budget Update - Expenditures by Type
Presentation to SC February 13, 2019**

Source - Munis report Jan. 18, 2019; manually entered projected variances from Finance tracking analysis.

	(A)			(B)	(B) - (A)
<u>ACCOUNT DESCRIPTION</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCUMBERED</u>	<u>YEAREND PROJECTED</u>	<u>Proj. Budget Variance</u>
01 SALARIES, TEACHING	36,836,152	15,063,803	21,752,831		
02 SALARIES, PRIN/A PRI	2,447,883	1,408,696	1,042,343		
03 SALARIES, CNTRL ADMN	1,306,890	742,480	556,977		
04 SALARIES, SUPP STAFF	11,057,286	4,948,469	5,713,024		
05 SALARIES, ATHLETICS	627,874	329,385	172,444		
06 SALARIES, BUILDINGS	818,672	454,445	318,008		
07 SALARIES, CUSTODIAL	1,559,721	797,288	652,219		
08 SALARIES, HOME INSTR	8,500	350	0		
09 SALARIES, MISC PS	1,575,926	709,684	675,997		
11 SALARIES, SUBS MISC	71,103	55,640	1,286		
12 SALARIES, SUBS INSTR	702,095	262,258	0		
13 SALARIES, OVERTIME	233,215	191,493	0		
14 STIPENDS, CURR/INSTR	189,500	51,672	10,093		
<i>Sub-total, Salaries</i>	57,434,817	25,015,663	30,895,222	56,960,562	474,255
15 FRINGES, COURSE REIM	56,000	31,002	0		
16 FRINGES, HLTH INSUR	8,072,389	5,061,313	0		
17 FRINGES, H INSUR RET	946,579	560,533	0		
18 FRINGES, LIF/DIS INS	44,520	25,938	0		
19 FRINGES, UNEMPLYMNT	40,000	22,413	0		
20 FRINGES, WORKRS COMP	515,574	440,589	0		
21 FRINGES, MCRS	2,513,393	2,467,453	0		
22 FRINGES, MEDICARE	827,105	379,680	0		
23 CONTRIB OPEB TRUST F	900,000	450,000	450,000		
<i>Sub-total, Fringes</i>	13,915,560	9,438,921	450,000	13,451,306	464,254
24 INSTRUCT SUPPLIES	1,066,471	747,211	179,240		
25 INSTRUCT TEXTBOOKS	258,915	165,361	17,487		
26 INSTRUCTIONAL, SERVICES	56,856	35,637	7,371		
<i>Sub-total, Instructional</i>	1,382,242	948,209	204,098	1,382,242	0

Acton-Boxborough Regional School District
FY2019 Budget Update - Expenditures by Type
Presentation to SC February 13, 2019

Source - Munis report Jan. 18, 2019; manually entered projected variances from Finance tracking analysis.

	(A)			(B)	(B) - (A)
<u>ACCOUNT DESCRIPTION</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>ENCUMBERED</u>	<u>YEAREND PROJECTED</u>	<u>Proj. Budget Variance</u>
27 OTHER, CAP OUTLAY	134,292	522,457	11,111		
28 OTHER, CIP	1,000,000	409,520	209,547		
29 OTHER, DEBT SERVICE	1,872,518	324,284	1,548,234		
<i>Sub-total, Capital-related</i>	3,006,810	1,256,261	1,768,892	3,006,810	0
30 OTHER, PROP/CASUALTY	152,000	160,509	0	168,670	-16,670
31 OTHER, MAINT BLDG/GR	803,945	477,482	78,626		
32 OTHER, MAINT EQUIP	134,761	58,023	20,412		
37 OTHER, CUSTODL SUPP	155,000	102,450	6,423		
42 OTHER, UTILITIES	1,304,000	313,769	0		
44 OTHER, SEWER	286,333	48,318	48,631		
<i>Sub-total, Facilities</i>	2,684,039	1,000,042	154,092	2,684,039	0
34 OTHER, LEGAL SERVICE	175,000	27,165	14,375	142,630	32,370
35 OTHER, ADMIN SUPP	1,027,782	571,681	117,903		
40 OTHER, TRAVEL/CONF	236,600	106,244	20,305		
43 OTHER, TELEPHONE	85,751	32,553	22,938		
<i>Sub-total, Admin</i>	1,350,133	710,478	161,146	1,350,133	0
36 OTHER, ATHLETIC SUPP	71,524	52,173	2,257	71,524	0
38 OTHER, SPED TRANSP	1,624,768	1,484,596	234,114	1,734,291	-109,523
39 OTHER, STUDENT TRANS	1,133,022	798,865	50,927	1,133,022	0
41 OTHER, SPED TUITION/	5,161,531	1,518,267	3,821,323	5,063,440	98,091
48 ASSESSMENTS	628,479	408,819	0	629,374	-895
49 OTHER	1,567	0	0	1,067	500
Grand Totals	88,721,492	42,819,968	37,756,446	87,779,110	942,382

01/17/2019 15:34
8399wzha

ACTON/BOXBORO REGIONAL SCHOOLS - LIVE
FY19 YTD BUDGET REPORT BY ADMIN
AS OF 1/17/19

P 1
glytdbud

FOR 2019 99

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01 SUPERINTENDENT	144,500	0	144,500	50,000.14	7,028.00	87,471.86	39.5%
02 ASST SUPT OF TEACH & LEARNING	386,830	0	386,830	181,759.39	50,567.24	154,503.37	60.1%
03 FINANCE DIRECTOR	16,911,013	80,000	16,991,013	10,404,932.92	49,080.42	6,536,999.66	61.5%
04 PERSONNEL / DEPUTY SUPT	56,048,324	451,635	56,499,959	24,578,113.17	30,600,079.18	1,321,766.65	97.7%
05 STUDENT SERVICES	7,891,264	0	7,891,264	3,528,952.76	4,297,057.28	65,253.96	99.2%
06 EDUCATIONAL TECH DIRECTOR	649,200	0	649,200	430,296.99	100,806.47	118,096.54	81.8%
07 FACILITIES DIRECTOR	5,093,169	-659,635	4,433,534	2,543,361.93	395,328.61	1,494,843.46	66.3%
08 MUSIC DIRECTOR	69,036	5,000	74,036	31,095.45	11,557.29	31,383.26	57.6%
09 ART DIRECTOR	110,329	1,400	111,729	59,826.27	10,134.55	41,768.18	62.6%
13 ATHLETIC DIRECTOR	82,575	0	82,575	59,592.29	2,337.15	20,645.56	75.0%
15 SENIOR HIGH PRINCIPAL	503,800	98,600	602,400	374,219.79	133,541.76	94,638.45	84.3%
16 JUNIOR HIGH PRINCIPAL	268,642	23,000	291,642	208,718.54	48,103.41	34,820.05	88.1%
17 BLANCHARD PRINCIPAL	88,000	4,606	92,606	61,467.20	4,024.52	27,114.28	70.7%
18 CONANT PRINCIPAL	88,000	-708	87,292	55,733.43	10,806.67	20,751.90	76.2%
19 DOUGLAS PRINCIPAL	88,000	-3,221	84,779	43,587.79	2,057.65	39,133.56	53.8%
20 GATES PRINCIPAL	88,000	-6,990	81,010	72,513.56	6,310.72	2,185.72	97.3%
21 MCCARTHY TOWNE PRINCIPAL	88,000	7,216	95,216	67,882.99	8,013.09	19,319.92	79.7%
22 MERRIAM PRINCIPAL	92,640	-903	91,737	50,286.94	19,029.18	22,420.88	75.6%
39 PHYSICAL ED/ HEALTH ED	30,170	0	30,170	17,630.21	2,348.09	10,191.70	66.2%
GRAND TOTAL	88,721,492	0	88,721,492	42,819,971.76	35,758,211.28	10,143,308.96	88.6%

** END OF REPORT - Generated by Wenshu Zhao **

01/17/2019 15:32
8399wzha

ACTON/BOXBORO REGIONAL SCHOOLS - LIVE
FY19 YTD BUDGET REPORT BY CHARACTER
AS OF 1/17/2019

P 1
glytdbud

FOR 2019 99

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
01 SALARIES, TEACHING	36,836,152	0	36,836,152	15,063,803.09	21,752,830.74	19,518.17	99.9%
02 SALARIES, PRIN/A PRI	2,447,883	0	2,447,883	1,408,696.10	1,042,342.88	-3,155.98	100.1%
03 SALARIES, CNTRL ADMN	1,306,890	0	1,306,890	742,480.28	556,976.72	7,433.00	99.4%
04 SALARIES, SUPP STAFF	10,605,651	451,635	11,057,286	4,948,469.07	5,713,024.01	395,792.92	96.4%
05 SALARIES, ATHLETICS	627,874	0	627,874	329,384.55	172,443.85	126,045.60	79.9%
06 SALARIES, BUILDINGS	818,672	0	818,672	454,445.28	318,007.52	46,219.20	94.4%
07 SALARIES, CUSTODIAL	1,559,721	0	1,559,721	797,288.17	652,218.96	110,213.87	92.9%
08 SALARIES, HOME INSTR	8,500	0	8,500	350.00	.00	8,150.00	4.1%
09 SALARIES, MISC PS	1,575,926	0	1,575,926	709,684.48	675,997.06	190,244.46	87.9%
11 SALARIES, SUBS MISC	71,103	0	71,103	55,640.00	1,285.57	14,177.43	80.1%
12 SALARIES, SUBS INSTR	702,095	0	702,095	262,257.65	.00	439,837.35	37.4%
13 SALARIES, OVERTIME	233,215	0	233,215	191,493.20	.00	41,721.80	82.1%
14 STIPENDS, CURR/INSTR	189,500	0	189,500	51,672.24	10,093.14	127,734.62	32.6%
15 FRINGES, COURSE REIM	56,000	0	56,000	31,002.00	.00	24,998.00	55.4%
16 FRINGES, HLTH INSUR	7,992,389	80,000	8,072,389	5,061,313.04	.00	3,011,075.96	62.7%
17 FRINGES, H INSUR RET	946,579	0	946,579	560,533.08	.00	386,045.92	59.2%
18 FRINGES, LIF/DIS INS	44,520	0	44,520	25,938.49	.00	18,581.51	58.3%
19 FRINGES, UNEMPLMNT	40,000	0	40,000	22,413.42	.00	17,586.58	56.0%
20 FRINGES, WORKRS COMP	515,574	0	515,574	440,589.13	.00	74,984.87	85.5%
21 FRINGES, MCRS	2,513,393	0	2,513,393	2,467,453.00	.00	45,940.00	98.2%
22 FRINGES, MEDICARE	827,105	0	827,105	379,680.02	.00	447,424.98	45.9%
23 CONTRIB OPEB TRUST F	900,000	0	900,000	450,000.00	.00	450,000.00	50.0%
24 INSTRUCT SUPPLIES	1,048,669	17,802	1,066,471	747,211.18	179,240.45	140,019.37	86.9%
25 INSTRUCT TEXTBOOKS	258,915	0	258,915	165,361.09	17,487.23	76,066.68	70.6%
26 INSTRUCT SERVICES	52,356	4,500	56,856	35,637.47	7,370.54	13,847.99	75.6%
27 OTHER, CAP OUTLAY	1,153,500	-1,019,208	134,292	522,456.85	209,547.53	-597,712.38	545.1%
28 OTHER, CAPITAL - CIP	0	1,000,000	1,000,000	409,519.94	11,111.35	579,368.71	42.1%
29 OTHER, DEBT SERVICE	1,872,518	0	1,872,518	324,283.75	.00	1,548,234.25	17.3%
30 OTHER, PROP/CASUALTY	152,000	0	152,000	160,509.28	.00	-8,509.28	105.6%
31 OTHER, MAINT BLDG/GR	821,945	-18,000	803,945	477,481.81	78,626.08	247,837.11	69.2%
32 OTHER, MAINT EQUIP	127,961	6,800	134,761	58,023.02	20,412.33	56,325.65	58.2%
34 OTHER, LEGAL SERVICE	175,000	0	175,000	27,165.00	14,375.00	133,460.00	23.7%
35 OTHER, ADMIN SUPP	1,071,782	-44,000	1,027,782	571,681.36	117,903.17	338,197.47	67.1%
36 OTHER, ATHLETIC SUPP	71,524	0	71,524	52,172.62	2,256.88	17,094.50	76.1%
37 OTHER, CUSTODL SUPP	155,000	0	155,000	102,449.90	6,422.75	46,127.35	70.2%
38 OTHER, SPED TRANSP	1,624,768	0	1,624,768	1,484,596.40	234,114.16	-93,942.56	105.8%
39 OTHER, STUDENT TRANS	1,664,657	-531,635	1,133,022	798,864.70	50,926.81	283,230.49	75.0%
40 OTHER, TRAVEL/CONF	184,494	52,106	236,600	106,244.15	20,304.60	110,051.25	53.5%
41 OTHER, SPED TUITION/	5,161,531	0	5,161,531	1,518,266.73	3,821,322.86	-178,058.59	103.4%
42 OTHER, UTILITIES	1,304,000	0	1,304,000	313,769.35	.00	990,230.65	24.1%
43 OTHER, TELEPHONE	85,751	0	85,751	32,553.28	22,938.01	30,259.71	64.7%
44 OTHER, SEWER	286,333	0	286,333	48,318.49	48,631.08	189,383.43	33.9%
48 ASSESSMENTS	628,479	0	628,479	408,819.10	.00	219,659.90	65.0%
49 OTHER	1,567	0	1,567	.00	.00	1,567.00	.0%
GRAND TOTAL	88,721,492	0	88,721,492	42,819,971.76	35,758,211.28	10,143,308.96	88.6%

** END OF REPORT - Generated by Wenshu Zhao **

**ACTON BOXBOROUGH REGIONAL SCHOOL DISTRICT
SPECIAL REVENUE, REVOLVING, AND GIFT FUNDS**

12/31/2018

		Fund Balance	Reverse FY18	Fund Balance	Fund Balance			Prepaid	Munis Balance
		6/30/18	Open Enc.	7/1/2018	Transfers	Receipts	Expenses	Revenue Adj.	as of 12/31/2018
Operating									
	LUNCH								
K Nelson	3201 LUNCH	679,967.90	73.08	680,040.98	1,010.00	792,798.30	729,305.17	(75,814.11)	668,730.00
	SUPERINTENDENT								
P Light	3311 SUPERINTENDENT GIFTS	1,876.00		1,876.00		75.00	0.00		1,951.00
	DISTRICTWIDE								
P Light	3353 DISTRICT WIDE GIFTS	0.00		0.00		0.00	0.00		0.00
M Altieri	3356 ABSAF: MIDDLESEX BANK	0.00		0.00		50,000.00	0.00		50,000.00
	CURRICULUM								
D Bookis	3318 PARENT INVOLVEMENT PROJECT	14,699.53		14,699.53		196.00	2,128.25		12,767.28
D Bookis	3323 CURRICULUM GIFT	1,352.11		1,352.11	0.00	600.00	0.00		1,952.11
D Bookis	3419 SCHOOL TO BUSINESS	0.00		0.00		0.00	0.00		0.00
	FINANCE								
D Verdolino	3401 SCHOOL CHOICE	68,760.01		68,760.01		76,839.00	12,303.52		133,295.49
M Altieri	3406 ADK	338,423.14		338,423.14	0.00	600,146.75	316,364.94		622,204.95
D Verdolino	3016 CIRCUIT BREAKER	2,023,721.84		2,023,721.84		616,431.00	2,023,721.84		616,431.00
D Verdolino	3501 INSURANCE REIMB	20,310.83		20,310.83		2,911.29	3,399.96		19,822.16
	FACILITIES								
J D Head	4002 DOUGLAS SCHOOL BUILDING PROJECT	699,860.01	74.99	699,935.00	0.00	0.00	244,464.99		455,470.01
J D Head	3322 ELM ST HOOPS	1,214.00		1,214.00		0.00	0.00		1,214.00
J D Head	3328 NSTAR POWER DOWN PROJECT	7,423.73		7,423.73		0.00	76.55		7,347.18
J D Head	3329 FRIENDS OF LOWER FIELDS	35,597.87		35,597.87		0.00	628.06		34,969.81
J D Head	3330 LOWER FIELDS GIFT 2	0.00		0.00		0.00	0.00		0.00
J D Head	3342 WEST ACTON BOARDWALK	9,857.40		9,857.40		0.00	0.00		9,857.40
J D Head	3418 TRANSPORTATION	0.00		0.00		10,360.10	4,765.67		5,594.43
J D Head	3332 DAMON PLAYGROUND	21.34		21.34		0.00	21.34		(0.00)

8 of 16

**ACTON BOXBOROUGH REGIONAL SCHOOL DISTRICT
SPECIAL REVENUE, REVOLVING, AND GIFT FUNDS**

12/31/2018

Operating		Fund Balance 6/30/18	Reverse FY18 Open Enc.	Fund Balance 7/1/2018	Fund Balance Transfers	Receipts	Expenses	Prepaid Revenue Adj.	Munis Balance as of 12/31/2018
COMMUNITY EDUCATION									
E Bettez	3402	1,395,155.23	180,520.49	1,575,675.72	(195,000.00)	681,850.75	1,006,044.53		1,056,481.94
E Bettez	3403	0.00		0.00		109,994.11	188,568.52		(78,574.41)
E Bettez	3404	171,952.07		171,952.07	0.00	68,801.39	99,194.56		141,558.90
E Bettez	3407	0.00		0.00	0.00	1,243,479.82	368,088.64		875,391.18
STUDENT SERVICES									
D Bentley	3428	121,176.60		121,176.60		90.00	23,356.21		97,910.39
J Gibowitz	3429	229,589.66	220.06	229,809.72		154,649.70	133,681.51		250,777.91
D Bentley	3357	0.00		0.00		1,330.00	0.00		1,330.00
3326 MCC BIG YELLOW SCHOOL BUS									
L Dorey		85.14		85.14		\$250.00	\$0.00		335.14
A Shen		200.00		200.00		\$0.00	\$0.00		200.00
D Labb		0.00		0.00		\$0.00	\$0.00		0.00
D Sugrue		1,050.00		1,050.00		\$250.00	\$0.00		1,300.00
C Whitbeck		278.75		278.75		\$0.00			278.75
L Newman		0.00		0.00		\$250.00	\$250.00		0.00
D Krane		0.00		0.00		\$250.00	\$0.00		250.00
J Schneider		671.00		671.00		\$0.00	\$0.00		671.00
3416 LIBRARY REVOLVING									
L Dorey		4,873.38		4,873.38		0.00	2,323.84		2,549.54
A Shen		2,580.76	29.48	2,610.24		3,955.49	4,831.21		1,734.52
D Labb		8,976.46		8,976.46		0.00	3,734.36		5,242.10
D Sugrue		4,482.97		4,482.97		0.00	158.63		4,324.34
C Whitbeck		485.29		485.29		0.00	0.00		485.29
L Newman		2,845.05	38.03	2,883.08		0.00	773.01		2,110.07
D Krane		1,001.48		1,001.48		0.00	686.38		315.10
J Schneider		109.54	20.41	129.95		0.00	0.00		129.95

**ACTON BOXBOROUGH REGIONAL SCHOOL DISTRICT
SPECIAL REVENUE, REVOLVING, AND GIFT FUNDS**

12/31/2018

		Fund Balance	Reverse FY18	Fund Balance	Fund Balance			Prepaid	Munis Balance
		6/30/18	Open Enc.	7/1/2018	Transfers	Receipts	Expenses	Revenue Adj.	as of 12/31/2018
Operating									
SENIOR HIGH									
S Martin	3301	ATHLETIC GIFTS	7,000.00		7,000.00		0.00	0.00	7,000.00
S Martin	3303	ABSAF:SH ATHLETICS	0.00		0.00		41,000.00	0.00	41,000.00
S Martin	3405	ATHLETIC REVG	61,111.20		61,111.20	0.00	240,284.00	161,112.95	140,282.25
G Arsenaault	3302	ABSAF:SH PERFORMING ARTS	0.00		0.00		3,000.00	0.00	3,000.00
L Dorey	3306	SENIOR HIGH GIFTS	9,863.75		9,863.75		95.20	2,995.04	6,963.91
L Dorey	3308	SH GIFT:PTSO	5,985.11		5,985.11		0.00	2,393.75	3,591.36
L Dorey	3309	SH GIFT:OTHER	6,089.75		6,089.75		0.00	0.00	6,089.75
L Dorey	3313	ABSAF:SH EXTRACURRICULAR	1,316.85		1,316.85		13,000.00	3,752.28	10,564.57
L Dorey	3315	UNITED WAY GIFT	0.00		0.00		0.00	0.00	0.00
L Dorey	3319	SH: COMMUNITY SERVICE GIFTS	4,996.71		4,996.71		0.00	0.00	4,996.71
L Dorey	3320	SH: SPECTRUM	0.00		0.00		0.00	0.00	0.00
L Dorey	3321	AB FRIENDS OF DRAMA	0.00		0.00	0.00	0.00	0.00	0.00
L Dorey	3412	LOST BOOKS-SENIOR HIGH	31,685.11		31,685.11		438.50	1,840.71	30,282.90
L Dorey	3413	PARKING-SENIOR HIGH	6,737.74		6,737.74		38,900.00	21,592.53	24,045.21
L Dorey	3414	SUMMER SCHOOL TUITION	103,107.72	548.72	103,656.44		86,509.90	70,326.31	119,840.03
G Arsenaault	3415	PERFORMING ARTS REV	0.00		0.00		16,120.00	5,970.75	10,149.25
L Dorey	3420	EMPORIUM REVOLVING	11,892.76		11,892.76		28,143.24	35,134.61	4,901.39
L Dorey	3423	SH: PROSCENIUM CIRCUS	56,452.78	56.05	56,508.83	0.00	17,245.00	36,212.84	37,540.99
L Dorey	3424	SH:COUNSELING/TESTING	33,726.53		33,726.53		26,526.96	17,593.55	42,659.94
L Dorey	3425	SH CHORUS	12,993.99		12,993.99	0.00	13,391.00	15,357.97	11,027.02
JUNIOR HIGH									
A Shen	3305	JUNIOR HIGH GIFTS	8,054.71		8,054.71		4,750.00	6,411.78	6,392.93
A Shen	3312	ABSAF:JH EXTRACURRICULAR	0.20		0.20	0.00	5,000.00	1,268.75	3,731.45
A Shen	3314	JOHN LORING MEMORIAL GIFT	(0.00)		(0.00)		0.00	0.00	(0.00)
A Shen	3317	EDFAAB GIFT - JH	0.00		0.00		0.00	0.00	0.00
A Shen	3327	DRAGONFLY THEATER	42,108.94		42,108.94		0.00	5,636.00	36,472.94
A Shen	3411	LOST BOOKS-JUNIOR HIGH	6,555.94		6,555.94		80.00	1,520.39	5,115.55
A Shen	3421	JH STORE REVOLVING	894.59		894.59		2,555.00	3,285.10	164.49
A Shen	3422	JH THEATER REVOLVING	7,659.48		7,659.48	0.00	22,198.00	22,046.37	7,811.11

10 of 16

**ACTON BOXBOROUGH REGIONAL SCHOOL DISTRICT
SPECIAL REVENUE, REVOLVING, AND GIFT FUNDS**

12/31/2018

Operating			Fund Balance 6/30/18	Reverse FY18 Open Enc.	Fund Balance 7/1/2018	Fund Balance Transfers	Receipts	Expenses	Prepaid Revenue Adj.	Munis Balance as of 12/31/2018
BLANCHARD										
D Labb	3348	BLANCHARD GIFTS	7,791.57		7,791.57	0.00	5,000.00	2,076.00		10,715.57
D Labb	3408	BLANCHARD AM/PM XD	123,796.63		123,796.63	(65,000.00)	180.00	12,948.25		46,028.38
D Labb	3355	BLANCHARD PIANO TUNING	1,000.00		1,000.00	0.00	0.00	0.00		1,000.00
CONANT										
D Sugrue	3334	CONANT PTO	0.00		0.00	0.00	8,368.00	10,561.40		(2,193.40)
D Sugrue	3343	CONANT ENRICHMENT GIFT	41,076.54		41,076.54	0.00	0.00	0.00		41,076.54
D Sugrue	3349	CONANT GIFTS	574.59		574.59		0.00	0.00		574.59
DOUGLAS										
C Whitbeck	3335	DOUGLAS PTO	0.00		0.00		14,667.00	14,676.24		(9.24)
C Whitbeck	3350	DOUGLAS GIFTS	0.00		0.00		0.00	0.00		0.00
C Whitbeck	3409	DOUG: DAWN/DUSK	169,910.66	339.58	170,250.24	(65,000.00)	0.00	24,348.76		80,901.48
GATES										
L Newman	3336	GATES PTO	3,035.38		3,035.38	0.00	8,334.00	12,517.91		(1,148.53)
L Newman	3339	GATES GIFTS	15,381.40		15,381.40		5,000.00	47.00		20,334.40
L Newman	3344	GATES ENRICHMENT GIFT	82,254.31		82,254.31	0.00	1,679.63	0.00		83,933.94
MCCARTHY TOWNE										
D Krane	3337	MCCARTHY PTO	0.00		0.00	0.00	13,333.00	14,771.54		(1,438.54)
D Krane	3340	MCCARTHY TECHN	0.00		0.00		0.00	0.00		0.00
D Krane	3345	MCT ENRICHMENT GIFT	110,274.37		110,274.37	0.00	0.00	1,359.21		108,915.16
D Krane	3351	MCCARTHY TOWNE GIFTS	1,785.43		1,785.43		0.00	869.85		915.58
MERRIAM										
J Schneider	3338	MERRIAM PTO	6,844.92		6,844.92	0.00	26,000.00	24,429.65		8,415.27
J Schneider	3352	MERRIAM GIFTS	0.00		0.00		0.00	0.00		0.00
J Schneider	3410	MERRIAM AM/PM	97,934.31		97,934.31	(65,000.00)	633.00	8,874.54		24,692.77
Total Special Revenue and Revolving Funds			6,928,493.06	181,920.89	7,110,413.95	(388,990.00)	5,057,940.13	5,710,803.72	(75,814.11)	5,992,746.25

ACTON BOXBOROUGH REGIONAL SCHOOL DISTRICT

SPECIAL REVENUE, REVOLVING, AND GIFT FUNDS

12/31/2018

		Fund Balance	Reverse FY18	Fund Balance	Fund Balance			Prepaid	Munis Balance
Operating		6/30/18	Open Enc.	7/1/2018	Transfers	Receipts	Expenses	Revenue Adj.	as of 12/31/2018
SCHOLARSHIPS									
L Dorey	5001	SCH:DENNIS M KULSICK - Principal Restrict	12,150.00		12,150.00				12,150.00
L Dorey	5001	SCH:DENNIS M KULSICK - Interest	127.72		127.72		169.96	0.00	297.68
L Dorey	5003	SCH:A B JAMBOREE	2,361.55		2,361.55	0.00	19.13	0.00	2,380.68
L Dorey	5004	SCH:KATHERINE KINSLEY	29,425.46		29,425.46	0.00	238.54	0.00	29,664.00
L Dorey	5005	SCH:JAMES E KINSLEY	38,383.57		38,383.57	0.00	311.14	0.00	38,694.71
L Dorey	5006	SCH:AMERICAN LEGION 284 - Principal Rest	34,000.00		34,000.00				34,000.00
L Dorey	5006	SCH:AMERICAN LEGION 284 - Interest	14,248.40		14,248.40		377.55	2,000.00	12,625.95
L Dorey	5008	SCH:J PRENDIVILLE III	10,201.69		10,201.69		76.09	1,000.00	9,277.78
L Dorey	5009	SCH:M&P SMOLTEES	16,215.02		16,215.02		131.43	0.00	16,346.45
L Dorey	5010	SCH:J DEBAGGIS	3,008.74		3,008.74		24.38	0.00	3,033.12
L Dorey	5011	SCH:R J GREY	13,204.15		13,204.15		107.04	0.00	13,311.19
L Dorey	5012	SCH:CHARLES BATTIT	19,020.95		19,020.95		154.17	0.00	19,175.12
L Dorey	5013	SCH:J SCOTT	(0.00)		(0.00)	0.00	0.00	0.00	(0.00)
L Dorey	5014	SCHOLARSHIP:GENERAL	2,308.02		2,308.02	0.00	2,320.71	0.00	4,628.73
L Dorey	5015	FRED S KENNEDY SCHOLARSHIP - Principal	1,400.00		1,400.00				1,400.00
L Dorey	5015	FRED S KENNEDY SCHOLARSHIP - Interest	31.71		31.71	0.00	11.60	0.00	43.31
L Dorey	5016	CHS BRUSIE MEMORIAL SCHOLARSHP	2,618.27		2,618.27		21.20	0.00	2,639.47
L Dorey	5017	THOMAS MEAGHER SCHOLARSHIP	3,957.57		3,957.57		32.07	0.00	3,989.64
L Dorey	5018	R & E MATUSOW SCHOLARSHIP	5,018.86		5,018.86	0.00	405.44	0.00	5,424.30
L Dorey	5018	R & E MATUSOW SCHOLARSHIP - Principal	45,000.00		45,000.00				45,000.00
L Dorey	5020	SANDRA WILENSKY SCHOLARSHIP	638.46		638.46		5.17	0.00	643.63
L Dorey	5021	FREDERICK JOYCE MEMORIAL	141.53		141.53		1.15	0.00	142.68
L Dorey	5023	ALMA PARKHURST SCHOLARSHIP	11,166.98		11,166.98		90.61	0.00	11,257.59
D Labb	5024	P HALL SCHOLARSHIP-Principal Restricted	10,000.00		10,000.00				10,000.00
	5024	P HALL SCHOLARSHIP-Interest	4,802.92		4,802.92		325.30	0.00	5,128.22
STUDENT ACTIVITIES									
A Shen	6001	STU ACTIVITY FUND-JH	42,507.02		42,507.02		35,316.01	27,278.03	50,545.00
L Dorey	6002	STU ACTIVITY FUND-SH	146,146.79		146,146.79	0.00	132,226.38	74,826.71	203,546.46
D Labb	6003	STU ACTIVITY FUND-BL	19,098.48		19,098.48		10,150.29	9,505.26	19,743.51
OPEB									
	7001	OTHER POSTEMPLOYMENT BENEFITS	3,847,118.11		3,847,118.11		619,311.57	0.00	4,466,429.68
Total Scholarship & Agency Funds		4,334,301.97	0.00	4,334,301.97	0.00	801,826.93	114,610.00	0.00	5,021,518.90
Total All funds		11,262,795.03	181,920.89	11,444,715.92	(388,990.00)	5,859,767.06	5,825,413.72	(75,814.11)	11,014,265.15

Acton Boxborough Regional Schools

FY'19 Grants

January 17, 2019

				FY'19 Budget	YTD	Enc	Total	Balance
3001	SPED IDEA # F240		Project Duration 08/24/2018 - 06/30/2019					
FY19	CFDA# 84.027		DAWN BENTLEY					
Revenue								
3001R19	45401	3001R19 45401	REVENUE - FEDERAL - THRU STATE	1,264,626.00	563,208.00	0.00	563,208.00	701,418.00
Expense								
30011901	516011	30011901 516011	SH F240 AIDES/PARAS - SPED	291,502.00	123,853.88	144,808.01	268,661.89	22,840.11
30011902	516011	30011902 516011	JH F240 AIDES/PARAS - SPED	189,892.00	86,118.22	123,007.80	209,126.02	-19,234.02
30011903	516011	30011903 516011	BL F240 AIDES/PARAS - SPED	91,560.00	40,172.44	51,987.56	91,560.00	0.00
30011904	516011	30011904 516011	CN F240 AIDES/PARAS - SPED	119,323.00	52,020.31	67,302.57	119,322.88	0.12
30011905	516011	30011905 516011	DO F240 AIDES/PARAS - SPED	46,728.00	20,208.69	25,169.74	45,378.33	1,349.67
30011906	516011	30011906 516011	GA F240 AIDES/PARAS - SPED	137,757.00	60,044.11	77,344.17	137,388.28	368.72
30011907	516011	30011907 516011	MCT F240 AIDES/PARAS - SPED	123,927.00	54,257.07	67,948.49	122,205.56	1,721.44
30011908	516011	30011908 516011	ME F240 AIDES/PARAS - SPED	234,314.00	104,938.19	121,956.42	226,894.61	7,419.39
30011909	516011	30011909 516011	PRESCHOOL AIDES/PARAS - SPED	28,048.00	12,263.00	15,784.96	28,047.96	0.04
30011910	524102	30011910 524051	EVALUATION - INDPDT - SE	1,575.00	0.00	0.00	0.00	1,575.00
	3001		SPED IDEA 240	1,264,626.00	553,875.81	694,709.72	1,248,585.53	16,040.47
3002	TITLE I # F305		Project Duration 08/27/2018 - 06/30/2019					
FY19	CFDA# 84.010		DEB BOOKS					
Revenue								
3002R19	45401	3002R19 45401	REVENUE - FEDERAL - THRU STATE	106,085.00	55,925.00	0.00	55,925.00	50,160.00
Expense								
30021901	514081	30021901 514081	TEACHER - GATES	19,727.00	7,587.40	12,139.82	19,727.22	-0.22
30021902	514081	30021902 514081	TEACHER - MCT	21,982.00	8,344.20	13,350.76	21,694.96	287.04
30021903	514081	30021903 514081	TEACHER - JH	19,901.00	7,654.10	12,246.63	19,900.73	0.27
30021904	516001	30021904 516001	JH AIDES/PARAPROFESSIONALS	27,240.00	11,719.95	16,073.60	27,793.55	-553.55
30021905	514002	30021905 514002	ADMINISTRATOR	5,000.00	5,000.00	0.00	5,000.00	0.00
30021906	543035	30021906 543035	OTHER INSTR MATERIAL	1,440.00	840.00	0.00	840.00	600.00
30021907	524009	30021907 524009	CONTRACTED SERVICES-PD	4,800.00	4,800.00	0.00	4,800.00	0.00
30021908	570031	30021908 570031	MASS TEACHERS RETIREMENT	5,995.00	4,796.00	0.00	4,796.00	1,199.00
	3002		TITLE I	106,085.00	50,741.65	53,810.81	104,552.46	1,532.54
3003	TITLE IV # F309		Project Duration 08/27/2018 - 06/30/2019					
FY19	CFDA# 84.424		DEB BOOKS					
Revenue								
3003R19	45401	3003R19 45401	REVENUE - FEDERAL - THRU STATE	8,807.00	5,860.00	0.00	5,860.00	2,947.00
Expense								
30031901	524009	30031901 524009	INSTRUCTIONAL CONTRACTED SERVICES	3,000.00	3,000.00	0.00	3,000.00	0.00
30031902	543131	30031902 543131	INSTRUCTIONAL HARDWARE - OTHER	1,321.00	0.00	0.00	0.00	1,321.00
30031903	524006	30031903 524006	CONF, TRAV, WORKSHOPS	4,486.00	2,760.00	280.00	3,040.00	1,446.00
	3003		TITLE IVA	8,807.00	5,760.00	280.00	6,040.00	2,767.00
3006	TITLE IIA:IMPRVG ED QUAL # F140		Project Duration 08/27/2018 - 06/30/2019					
FY19	CFDA# 84.367		DEB BOOKS					
Revenue								
3006R19	45401	3006R19 45401	REVENUE - FEDERAL - THRU STATE	66,537.00	26,030.00	0.00	26,030.00	40,507.00
Expense								
30061901	514011	30061901 514011	ADMINISTRATOR	5,000.00	5,000.00	0.00	5,000.00	0.00
30061902	524113	30061902 524113	PD - CONSULTANTS	50,200.00	20,250.00	22,650.00	42,900.00	7,300.00
30061903	543035	30061903 543035	OTHER INSTR MATERIAL	3,887.00	210.00	0.00	210.00	3,677.00
30061904	524006	30061904 524006	CONF, TRAV, WORKSHOPS	7,000.00	1,212.80	0.00	1,212.80	5,787.20
30061805	570031	30061905 570031	MASS TEACHERS RETIREMENT	450.00	360.00	0.00	360.00	90.00
	3006		TITLE IIA:IMPRVG ED QUAL	66,537.00	27,032.80	22,650.00	49,682.80	16,854.20
3019	EARLY CHILDHOOD # F262		Project Duration 08/24/18 - 06/30/19					
FY19	CFDA# 84.173		JOE GIBOWICZ					
Revenue								
3019R19	45400	3019R19 45400	REVENUE - FEDERAL - DIRECT	31,216.00	14,933.00	0.00	14,933.00	16,283.00
Expense								
30191901	516011	30191901 516011	AIDES/PARAPROFESSIONALS	31,216.00	14,621.25	14,875.05	29,496.30	1,719.70
	3019		EARLY CHILDHOOD # F262	31,216.00	14,621.25	14,875.05	29,496.30	1,719.70

Massachusetts Department of Elementary and Secondary Education
FY20 Chapter 70 Summary

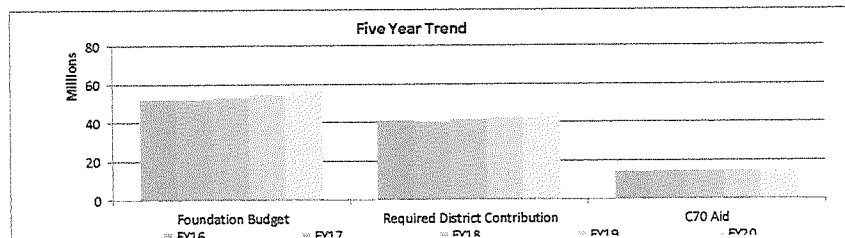
600 Acton Boxborough



Aid Calculation FY20

Comparison to FY19

		FY19	FY20	Change	Pct Chg	
Prior Year Aid						
1 Chapter 70 FY19	15,022,441					
Foundation Aid						
2 Foundation budget FY20	57,464,205					
3 Required district contribution FY20	45,087,714					
4 Foundation aid (2-3)	12,376,491					
5 Increase over FY19 (4 - 1)	0					
Minimum Aid						
6 Minimum \$20 per pupil increase	108,580					
Non-Operating District Reduction to Foundation						
7 Reduction to foundation	0					
FY20 Chapter 70 Aid						
10 Sum of line 1, 5, & 6 minus 7	15,131,021					
		Enrollment	5,436	5,429	-7	-0.13%
		Foundation budget	55,170,323	57,464,205	2,293,882	4.16%
		Required district contribution	43,056,913	45,087,714	2,030,801	4.72%
		Chapter 70 aid	15,022,441	15,131,021	108,580	0.72%
		Required net school spending (NSS)	58,079,354	60,218,735	2,139,381	3.68%
		Target aid share	21.89%	18.30%		
		C70 % of foundation	27.23%	26.33%		
		Required NSS % of foundation	105.27%	104.79%		





FY20 Chapter 70 Foundation Budget

600 ACTON BOXBOROUGH

	1	2	3	Base Foundation Components					8	9	10	Incremental Costs Above the Base			14	15	
	Pre-School	----- Kindergarten ----- Half-Day	Full-Day	Elementary	Jr High/ Middle	High School	Early College Innovation Pathwa	Vocational	Special Ed In District	Special Ed Out of Dist	EL PK-5	EL 6-8	EL High	EcoDis	High Needs Increment	TOTAL*	
Foundation Enrollment	79	328	0	1,955	1,377	1,893	0	0	202	54	159	33	20	434	0	5,429	
1 Administration	16,209	67,299	0	802,236	565,053	776,794	0	0	572,087	158,471	14,355	3,724	2,708	23,165	0	3,002,102	
2 Instructional Leadership	29,275	121,545	0	1,448,908	1,020,535	1,402,958	0	0	0	0	25,121	6,517	4,740	109,755	0	4,169,354	
3 Classroom and Specialist Teachers	134,233	557,323	0	6,643,616	4,117,910	8,324,952	0	0	1,887,743	0	175,835	45,618	33,176	1,071,407	0	22,991,813	
4 Other Teaching Services	34,427	142,937	0	1,703,970	863,950	988,766	0	0	1,762,559	2,421	25,121	6,517	4,740	0	0	5,535,407	
5 Professional Development	5,309	22,040	0	262,902	200,745	267,586	0	0	91,063	0	7,177	1,862	1,354	51,979	0	912,016	
6 Instructional Equipment & Tech*	18,556	77,044	0	918,420	646,887	1,422,873	0	0	75,916	0	17,137	4,446	3,233	7,612	0	3,192,125	
7 Guidance and Psychological	9,767	40,551	0	483,454	453,248	781,075	0	0	0	0	10,766	2,793	2,031	43,386	0	1,827,070	
8 Pupil Services	3,884	16,127	0	288,468	331,898	1,052,129	0	0	0	0	3,589	931	677	225,440	0	1,923,144	
9 Operations and Maintenance	37,275	154,764	0	1,844,857	1,408,747	1,877,779	0	0	639,048	0	43,062	11,172	8,125	0	0	6,024,829	
10 Employee Benefits/Fixed Charges*	41,031	170,358	0	2,030,823	1,473,094	1,832,147	0	0	681,716	0	37,700	9,781	7,113	165,528	0	6,449,292	
11 Special Ed Tuition*	0	0	0	0	0	0	0	0	0	1,437,054	0	0	0	0	0	1,437,054	
12 Total	329,966	1,369,987	0	16,427,654	11,082,067	18,727,059	0	0	5,710,132	1,597,946	359,863	93,361	67,898	1,698,272	0	57,464,205	
13 Wage Adjustment Factor	104.7%															Foundation Budget per Pupil	10,585
14 Economically Disadvantaged Decile	1																

*The wage adjustment factor is applied to underlying rates in all functions except instructional equipment, benefits and special education tuition.

English learner foundation budget as % total foundation budget	0.9%
Economically disadvantaged foundation budget as % total foundation budget	3.0%

Total foundation enrollment does not include incremental costs above the base. The pupils are already counted in columns 1 to 8.
 Total foundation enrollment assigns pupils in pre-kindergarten and half-time kindergarten an enrollment count of .5.
 Special education in-district enrollment is an assumed percentage, representing 3.75 percent of K to 12 non-vocational enrollment and 4.75 percent of vocational enrollment.
 Special education out-of-district enrollment is also an assumed percentage, representing 1 percent of non-vocational K-12 enrollment.
 Economically disadvantaged enrollment is the total enrollment of students who are directly certified as eligible for the Supplemental Nutrition Assistance Program (SNAP); the Transitional Assistance for Families with Dependent Children (TAFDC); and MassHealth (Medicaid).
 English learner enrollment includes students with low English proficiency as measured by the statewide ACCESS for ELLs test.
 Each component of the foundation budget represents the enrollment on line 10 multiplied by the appropriate state-wide foundation allotment.
 The foundation budget shown on this page may differ from the final number used in the formula, due to rounding error.

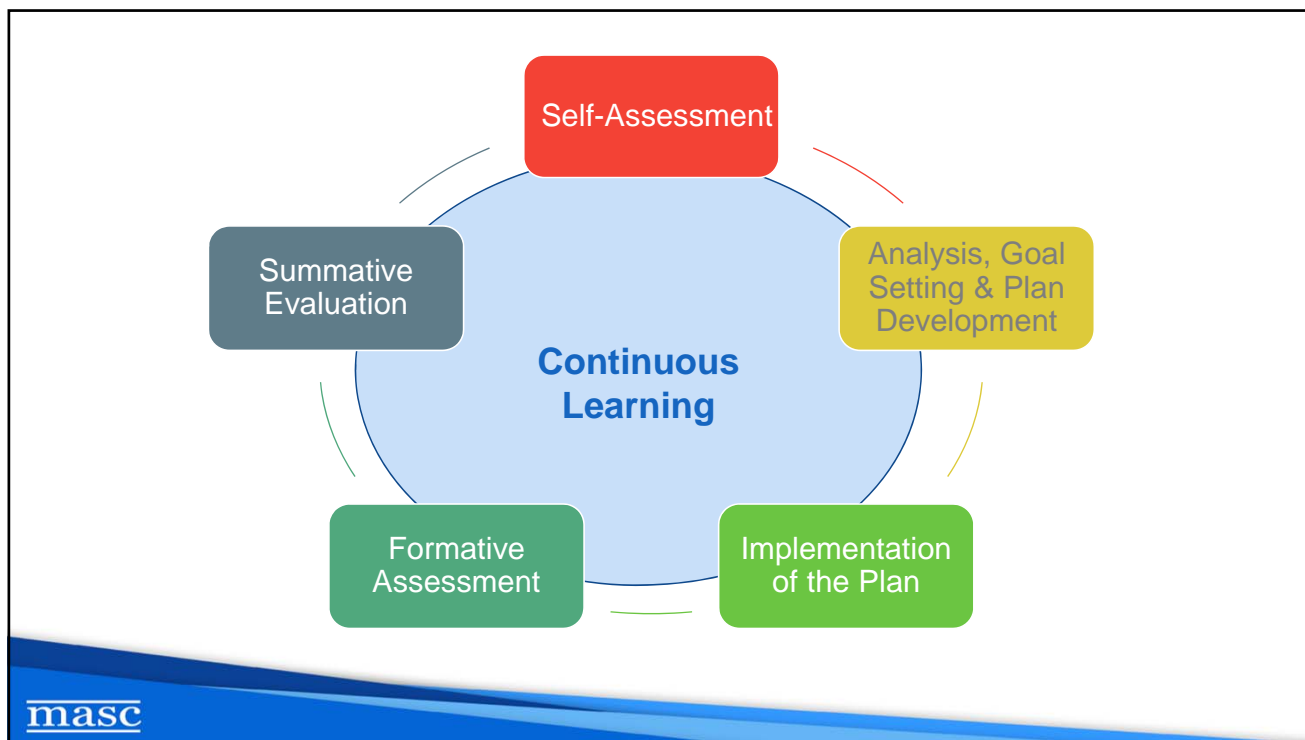
[Return to Index](#)

Superintendent Evaluation: Formative Mid-Cycle Review

February 13, 2019

What is the Mid-Cycle Review?

1. A progress report on superintendent district goals.
2. A chance for the school committee and superintendent to develop a clear understanding of the progress being made on goals, share feedback and achieve agreement on what, if any, mid-course adjustments may be needed.



Why we do this: Compliance

- MGL Ch.71 Section 38
- 603 CMR 35.00
- Our contract language: The ABRSC shall evaluate the performance of the Superintendent annually and in writing no later than June 15th of each year.



Why we do this: Best Practice

Several blind men walking through the jungle came upon an elephant. Each approached from a different angle and each came into contact with a different part of the elephant's anatomy.

The one who touched the leg said, "An elephant is like a tree trunk." The one who touched the tail objected: "No," he says, "The elephant is like a rope." The third grasped a large, floppy ear and insisted, "You are both wrong! The elephant is like a fan."

Each man from his vantage point apprehended something important and genuine about the elephant. Each was accurate, albeit limited. Only together do we achieve a complete picture of what is an elephant.



Meet the Evaluators....



Therefore, it is critical to...

- ❖ Establish clear, mutually agreed to performance targets.
- ❖ Base evaluative statements on clearly defined data sources, not on anecdotal evidence or measures of success or achievement that are unrelated to organizational goals.

Where do we want to end up?



www.shutterstock.com · 133891508

Required vs. Optional

REQUIRED

4 SMART Goals in 3 areas

- Student Learning
- Professional Practice
- District Improvement

Ratings on all 4 Standards

- Instructional Leadership
- Management & Operations
- Family & Community Engagement
- Professional Culture

OPTIONAL

- Use of all 20 indicators & 42 elements
- Weighting standards
- Timing of evaluation cycle
- How evaluation is used
- Process for completing evaluation

Student Learning Goal #1

In order to continue to increase my understanding of the district's unique history and traditions and understand perspectives on the district from a variety of stakeholders and use this information to shape the future development of district goals which support student learning, I will complete a comprehensive entry process and publically present a report of findings. The report of entry findings will subsequently be used to further develop goals within the district's Long Range Strategic Plan.

How well did the Entry Plan do the following:

- Utilize multiple sources of evidence to assess strengths & identify areas to improve organizational performance, educator effectiveness and student learning. 1-E
- Reflect two-way, culturally proficient communication with families & community stakeholders about student learning & performance and ensures that all are welcome members of the classroom & school community and can contribute to the effectiveness of the classroom, school, district & community. 3-A, 3-C
- Engage stakeholders in the creation of a shared educational vision and a shared commitment to high standards and high expectations for achievement for all. 4-A, 4-E

Instructional Leadership

Management & Operations

Family & Community Engagement

Professional Culture

Professional Practice Goal #2

In order to increase my skills in data analysis and strategy development to deeply impact student learning, I will participate in the New Superintendent Induction Program (NSIP) and engage in coaching sessions provided through the program.

How well did the NSIP Experience:

- Support the development of effective administrative leadership skills in the areas of data-informed decision making as well as instructional leaderships that sets high expectations for the content & quality of effort and work, promotion of student engagement, and personalizing practices to accommodate a diversity of learning styles, needs, interests and levels of readiness. 1-B, 1-E
- Strengthen the Superintendent's ability to engage all stakeholders in the creation of a shared educational vision in which every student is prepared to succeed and to model & nurture a culture in which staff are reflective about their practice and use student data, current research, best practices and theory to continuously adapt practice and achieve improved results. 4-E

Instructional Leadership

Management & Operations

Family & Community Engagement

Professional Culture

District Goal #1: Understand and Respond to our Students Social & Emotional Needs

I will support the district's work toward the goal of understanding and responding to our students' social and emotional needs by completing the strategic actions detailed in the district's 2018-19 goals.

Strategic Actions: Spring 2019

- Measure the impact of school start time changes. 1-E
- Review of practices around the implementation of the homework policy by grade level and the solicitation of stakeholder feedback to inform continued implementation of this policy through an equity lens. 1-E, 2-A, 3-C
- Address family and community concerns in an equitable, effective and efficient manner, and employing strategies for responding to disagreement, constructively resolving conflict and building consensus throughout the school community. 3-D, 4-F
- Develop targeted communication strategies to support families in helping children develop healthy habits around device-use, screen time and social media. 3-C, 3-D

Instructional Leadership

Management & Operations

Family & Community Engagement

Professional Culture

District Goal #2: Our Students will have Equitable Opportunities & Tools to Learn

I will support the district's work toward ensuring that students have equitable opportunities to learn by completing the strategic actions as described in the district's 2018-19 goals.

Evaluate the impact of these strategic actions related to the equity goal:

- Ongoing oversight of the Seeking Educational Equity and Diversity (SEED) professional learning. ^{1-B, 4-B} **Instructional Leadership**
- Ongoing monitoring of the enrollment & financial data for the Before and After School Programs newly centralized under Community Education. ^{2-E} **Management & Operations**
- Ongoing work to review existing practices around ways that families are asked to financially contribute to their child's school. ^{2-E} **Family & Community Engagement**
- Review of existing recruiting and hiring practices and recommendations of practices to increase the number of licensed educators who are racially diverse by 20% from 2018-19 levels. ^{1-D, 2-B, 4-B} **Professional Culture**

District Goal #3: Our Students will have access to Safe & Effective Learning Environments

I will support the district's work in providing students access to safe and effective learning environments by completing the strategic actions as described in the district's 2018-19 goals.

Evaluation the impact of strategic actions related to safe & effective learning environments:

- Completion of Module 3 (Feasibility Study) to continue the Massachusetts School Building Authority (MSBA) process toward building a new elementary building.
2-E, 3-A, 4-C, 4-E, 4-F
- Completion of a 5-year Capital Improvement Plan (CIP) that identifies funding sources, timelines, benchmarks and accountability measures that have been adopted by the School Committee for the FY20 budget. 3-A, 4-C, 4-E

Instructional Leadership

Management & Operations

Family & Community
Engagement

Professional Culture



Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720
978-264-4700
www.abschools.org

Peter J. Light
Superintendent of Schools

Superintendent's Goals 2018-19 Mid-year Update 2/11/19

Note: Text in black represents the original language of my goals that were approved by the school committee. Text in blue reflects the mid-year update provided for your discussion.

Student Learning Goal #1

In order to continue to increase my understanding of the district's unique history and traditions, understand perspectives on the district from a variety of stakeholders, and use this information to shape the future development of district goals which support student learning, I will complete a comprehensive entry process and publicly present a report of findings. The report of entry findings will subsequently be used to further develop goals within the district's Long Range Strategic Plan.

Key Actions:

- Develop and present entry plan
- Complete entry process as detailed in the entry plan
- Present a report of entry findings to the school committee
- Utilize entry findings to work with school and district leaders and the school committee to continue the development of goals within the Long Range Strategic Plan

Benchmarks (Evidence) and Timelines:

- August 2018 - Present Entry Plan to School Committee
- September - December 2018 - Update School Committee regarding entry process via Superintendent's Updates
- January 2019 - Present Report of Entry Findings to School Committee
- February - August 2019 - Utilize entry findings to inform further development of district goals and develop draft 2019-20 District Goals
- September 2019 - Present 2019-20 District Goals to School Committee for Approval

Alignment with Key Standards of Professional Practice:

- I. Instructional Leadership - E. Data-Informed Decision Making
- III. Family & Community Engagement - A. Engagement; C. Communication
- IV. Professional Culture - A. Commitment to High Standards; E. Shared Vision Indicator

Developing engaged, well-balanced learners through collaborative, caring relationships.

Superintendent's Goals 2018-19

Mid-year Update 2/11/19

Update 2/11/19:

As part of my entry process, I was able to meet with various stakeholder groups throughout the fall. These groups included students, faculty and parents at each of our schools. Additionally, I was able to meet 1:1 with each member of the school committee as well as the various central office and building Principals. I also had an opportunity to meet various town boards and elected officials in both towns. These meetings were important vehicles to provide me with a deep understanding about the community's perceptions about the strengths, opportunities and challenges we face as a district.

In addition to stakeholder meetings, I have visited each school on a monthly basis for approximately two hours per visit. While there was some variation in the specific format of my visits, these times provided me with an opportunity to talk with each Principal about the work of the school, and to visit classrooms in order to observe teaching and learning first-hand. I was also able to review a variety of demographic and performance data in order to inform my understanding of the needs of the district.

Throughout the fall and early winter, I updated the committee regularly regarding my progress in completing this goal. These reports were provided during the Superintendent's Update portion of the regular meetings.

The information from the stakeholder groups, classroom observations, and data analysis was subsequently compiled into my Draft Report of Entry Findings. The draft was then shared with the leadership team over the course of two meetings to test my conclusions and gather additional feedback to continue developing my report.

The report of entry findings was subsequently shared with the school committee in the materials for their 2/7/19 meeting and was presented and discussed during that meeting.

Next steps:

We are in the process of scheduling a workshop for the school committee so that members have additional time to ask questions about my findings and discuss their implications for the future growth of the district. Additionally, I will be working with the leadership team and school committee throughout the spring and summer to expand the district current Long Range Strategic Plan using the six questions from the entry report to guide our work. I expect that we will return to the school committee in early fall 2019 to seek approval of the expanded district strategy that reflects our work in unpacking these findings.

Superintendent's Goals 2018-19
Mid-year Update 2/11/19

Professional Practice Goal #2

In order to increase my skills in data analysis and strategy development to deeply impact student learning, I will participate in the New Superintendent Induction Program (NSIP) and engage in coaching sessions provided through the program.

Key Actions:

- Participation in all NSIP Content Days (9 total)
- Engage in approximately 30 hours of coaching during the 2018-19 school year
- Complete projects and assignments as provided by the New Superintendent Induction Program with particular attention to those activities which will directly support the district's work

Benchmarks (Evidence) and Timelines:

- Mid-year update to school committee regarding progress toward goals
- Evidence of progress submitted to school committee in Spring to support summative evaluation

Alignment with Key Standards of Professional Practice:

- I. Instructional Leadership - B. Instruction; E. Data-Informed Decision Making
- IV. Professional Culture - D. Continuous Learning; E. Shared Vision

Update 2/11/19:

To date, I have participated in all 7 of the scheduled New Superintendent Induction Program (NSIP) meetings. Additionally, I have met formally and informally with my coach for the program for approximately 30 hours. These meetings have taken place via telephone and in person.

The content days have been valuable in that they focus largely on the entry process and developing strategies as a district leader to continuously improve student learning. The focus of the program on the development of entry findings has been helpful as it is directly related to the work I have done throughout the fall. The program is currently focused on ways in which Superintendents can now use their entry findings in order to develop and grow their district's strategies for improvement.

Coaching sessions have been particularly helpful as these have taken place in a variety of settings. For example, my coach and I have met 1:1, but he has also been able to observe me meeting with various leadership teams and with individual staff. Subsequent to each of these sessions, we are able to process the effective elements of the meeting and discuss ways in which I can continue to grow my

Superintendent's Goals 2018-19
Mid-year Update 2/11/19

leadership. My coach has also been available to help me process particularly challenging situations that have arisen over the course of the year.

Next Steps:

There are three additional content days scheduled between now and the end of the year. Additionally, I will continue to participate in regular coaching sessions and the focus of these sessions has now become my school visits with principals and in classrooms.

This program is designed to span three years.

To develop engaged, well-balanced learners through collaborative, caring relationships.

WELLNESS • EQUITY • ENGAGEMENT

Superintendent's Goals 2018-19
Mid-year Update 2/11/19

District Goal #1:

I will support the district's work toward the goal of understanding and responding to our students' social and emotional needs by completing the strategic actions detailed in the district's 2018-19 goals.

Key Actions:

- As detailed in the 2018-19 District Goals

Benchmarks (Evidence) and Timelines:

- School Committee presentations
- Mid-year update
- Evidence submitted toward summative evaluation

Alignment with Key Standards of Professional Practice:

- I. Instructional Leadership - E. Data-Informed Decision Making
- II. Management & Operations - A. Environment
- III. Family & Community Engagement - C. Communication; D. Family Concerns
- IV. Professional Culture - F. Managing Conflict

Update 2/11/19:

Below, please find information regarding progress toward this goal:

Strategic Goal Actions	Evidence/Measures	2018-19 Midyear Update
Gather data to monitor the impact of changed start times at each level.	<ul style="list-style-type: none"> ● Student Survey data ● Attendance data (i.e. early dismissal data at elementary, tardy data at JH, HS, etc.); bus ridership data ● 2018-19: First-period data from JH, HS (i.e. anecdotal, grades over time, etc.) 	<ul style="list-style-type: none"> ● SWAC created surveys for students, parents, and certified staff ● Ridership data presented at 1/10/19 School Committee meeting ● SWAC to review attendance data on 2/11/19 ● SWAC to review survey data 3/4/19
Solicit feedback from stakeholders to inform continued implementation of the homework policy and consider homework through an equity lens.	Administer one stakeholder survey in 2018-19 (families, students, staff, administrators) on implementation of HW policy	<ul style="list-style-type: none"> ● April 2019: Administer Challenge Success survey to Gr. 6-12 students and families ● April 2019: Administer HW survey to students and families in Grades 3-5 ● June 2019: DIT Data Dialogue to identify root causes and develop recommendations

To develop engaged, well-balanced learners through collaborative, caring relationships.

Superintendent's Goals 2018-19

Mid-year Update 2/11/19

<p>Review practices around homework policy implementation.</p>	<p>Aggregate data around practices by grade level</p>	<ul style="list-style-type: none"> ● Fall 2018: Collaborated with Challenge Success and WestEd to develop HW survey questions for Grades 3-12 ● April 2019: Administer HW survey to teachers Grades 3-12 ● May 2019: DIT Data Dialogue to identify root causes and develop recommendations
<p>Support families in helping children develop healthy habits around device use, screen time and social media.</p>	<p>Family newsletters and communication</p>	<ul style="list-style-type: none"> ● SWAC developing parent materials, recommendations ● Peggy Harvey coordinated evening 11/5/18 with Dr. Sharon Maxwell: <i>Who's Raising our Kids - Nurturing Human Values on a Digital World</i> and coordinated meetings with counselors and school psychologists. Along with Elementary Assistant Principals and high school students coordinating family evenings.

To develop engaged, well-balanced learners through collaborative, caring relationships.

WELLNESS • EQUITY • ENGAGEMENT

Superintendent's Goals 2018-19
Mid-year Update 2/11/19

District Goal #2:

I will support the district's work toward ensuring that students have equitable opportunities to learn by completing the strategic actions as described in the district's 2018-19 goals.

Key Actions:

- As detailed in the 2018-19 District Goals

Benchmarks (Evidence) and Timelines:

- School Committee presentations
- Mid-year update
- Evidence submitted toward summative evaluation

Alignment with Key Standards of Professional Practice:

- I. Instructional Leadership - B. Instruction; D. Evaluation
- II. Management & Operations - B. Human Resources Management & Development; E Fiscal Systems
- IV. Professional Culture - B. Cultural Proficiency

[Update 2/11/19:](#)

[Below, please find information regarding progress toward this goal:](#)

Goal #2: Our students will have equitable opportunities and tools to learn.		
Strategic Goal Actions	Evidence/Measures	2018-19 Midyear Update
Increase the diversity of our educator workforce.	2018-19: Review existing recruiting and hiring practices. Develop recommendations for hiring committee practices, advertising, and recruitment to implement Spring 2019.	<ul style="list-style-type: none"> • Recruitment workshop planned for leadership team during 3/6/19 meeting • Planned attendance at diversity recruitment fair Sat. 3/23/19
Continue to build educator capacity to reach and teach all students.	Through our elementary Student-Centered Coaching System, each of our elementary coaches will partner with at least four educators using the established process and forms, tracking evidence of student learning and receiving educator feedback about the process.	<ul style="list-style-type: none"> • Shared this at Budget Saturday; each of our 5 coaches has had at least two cycles, has tracked evidence, received feedback

To develop engaged, well-balanced learners through collaborative, caring relationships.

WELLNESS • EQUITY • ENGAGEMENT

Superintendent's Goals 2018-19

Mid-year Update 2/11/19

	Develop greater capacity and consistency among and between evaluators to focus on the professional evaluation rubric Standard 2 (Teaching All Students) by creating and providing additional PL and calibration support for evaluators.	<ul style="list-style-type: none"> This will be the focus of the March District Leadership Team Meeting
Train new hires and administrators and educators throughout the district using the Seeking Educational Equity and Diversity (SEED) professional learning. Continue to build capacity to provide this training in-house using the Train-the-Trainer model.	<ul style="list-style-type: none"> Offer Fall 2018, Spring & Summer 2019 SEED PL. By July 2019, train all district and school leaders. By August 2019, increase the number of SEED trainers from 5 to 9 total. By August 2019, train 10% of all certified staff in the district in SEED. 	<ul style="list-style-type: none"> 96 certified staff (18%) trained as of 2/1/19 On target to train 2 more trainers Summer 2019 (which equals 7 district trainers)
Through an equity lens, review existing practices in each building around family contributions.	Gather and review data on existing practices around ways that families are asked to financially contribute to their child's school, through 'suggested' and 'required' school supplies, and annual field trips. Make recommendations for FY20 budget.	<ul style="list-style-type: none"> Complete: DIT Data Dialogue Presented at Budget Saturday Incorporated into FY20 ABRSD Budget
Monitor Implementation of Previous Strategic Actions and Adjust Practice as Needed		
Gather baseline data on the first year of centralization of Before/After School programs under Community Education.	Enrollment data; financial trend data for Before/After School programs	<ul style="list-style-type: none"> Community Education Director preliminary presentation at School Committee meeting during budget development process Additional data gathered throughout winter and spring

To develop engaged, well-balanced learners through collaborative, caring relationships.

WELLNESS • EQUITY • ENGAGEMENT

Superintendent's Goals 2018-19
Mid-year Update 2/11/19

District Goal #3:

I will support the district's work in providing students access to safe and effective learning environments by completing the strategic actions as described in the district's 2018-19 goals.

Key Actions:

- As detailed in the 2018-19 District Goals

Benchmarks (Evidence) and Timelines:

- School Committee presentations
- Mid-year update
- Evidence submitted toward summative evaluation

Alignment with Key Standards of Professional Practice:

- II. Management & Operations - E. Fiscal Systems
- III. Family & Community Engagement - A. Engagement
- IV. Professional Culture - C. Communications; E. Shared Vision; F. Managing Conflict

Update 2/11/19:

Below, please find information regarding progress toward this goal:

Goal #3: Our students will have access to safe and effective learning environments.		
Strategic Goal Actions	Evidence/Measures	2018-19 Mid-year Update
Monitor Implementation of Previous Strategic Actions and Adjust Practice as Needed		
Complete and adopt a five year Capital Improvement Plan (CIP) that ensures access to safe and effective learning environments for all students.	Complete 5-Year CIP that: <ul style="list-style-type: none"> ● Identifies potential funding sources ● Articulates timelines for completion ● Establishes benchmarks and accountability measures ● Is adopted by School Committee and incorporated into FY 2020 budget 	<ul style="list-style-type: none"> ● Established Capital Subcommittee w/ School Committee, Finance Committee and administrator reps. ● Contract with Skanska to evaluate program and advise ● 12 year CIP presented to School Committee as part of FY20 Budget ● Community outreach to Boxborough joint boards meeting on 2/2/19 ● Planned outreach to Acton Board of Selectmen on 3/4/19

To develop engaged, well-balanced learners through collaborative, caring relationships.

WELLNESS • EQUITY • ENGAGEMENT

Superintendent's Goals 2018-19

Mid-year Update 2/11/19

Continue the Massachusetts School Building Authority (MSBA) process towards a new elementary building by completing the Feasibility Study process.	Develop an existing conditions report through the District's project architect	<ul style="list-style-type: none"> Existing Condition Report submitted to MSBA as part of Preliminary Design Proposal (PDP) 11/7/18 Community Visioning Workshops conducted with Educational Planner October 1,3,5 2018 Education Plan developed and approved by School Committee and submitted to MSBA 11/7/18 as part of PDP Revisions to Education Program to reflect MSBA comments
	Develop and communicate the educational vision of the school building through work with the designer's educational consultant	
	Develop an MSBA-approved educational program for the building that is reflective of the educational vision for the building and MSBA guidelines	
	Coordinate efforts with the MSBA that ensure compliance with required regulations regarding the feasibility study	<ul style="list-style-type: none"> Preliminary Design Proposal (PDP) submitted on schedule 11/7/18 Preferred Schematic Report to be approved by Building Committee 2/12/19 for submission to MSBA on 2/20/19
	Communicate regularly with information regarding progress to families and the community	<ul style="list-style-type: none"> Regular Updates at School Committee Meetings Superintendent's Updates to staff and families throughout fall Community survey regarding site preferences December 2018

To develop engaged, well-balanced learners through collaborative, caring relationships.

WELLNESS • EQUITY • ENGAGEMENT

10.1 Douglas Educational Plan
Revision for VOTE

This item is posted separately after the packet
on

[http://www.abschools.org/school-
committee/meetings-agendas-packets-and-
minutes](http://www.abschools.org/school-committee/meetings-agendas-packets-and-minutes)

Memorandum

To: Peter Light
From: Larry Dorey
Date: 12-14-18
Re: PTSO Grants to ABRHS

Please present to the School Committee this list of gifts and donations received from AB PTSO:

ABRHS Recipient	Donor	Amount
ABRHS – grant for afternoon Library Coverage	ABR – PTSO	\$5,000
ABRHS – grant for Community Service Program	ABR – PTSO	\$1,500
ABRHS – grant for Leadership Workshops	ABR – PTSO	\$1,000

20190131 10:00 AM

Memorandum

To: Peter Light
From: Larry Dorey
Date: 1-31-19
Re: TADS Donation



The Teenage Anxiety & Depressions Solutions organization has donated \$2,000 to ABHRS to use toward the promotion of mental health. Please present this generous donation for vote to the ABRSD School Committee.

Acton-Boxborough Community Education***** MEMO *****

TO: ABRSD School Committee

FROM: Erin Bettez

RE: Lower Fields Committee Annual Meeting

DATE: November 29, 2018

On November 29, the Lower Fields Committee (established in the Memorandum of Understanding that governs the Lower Fields) convened. In attendance were: JD Head, Steve Martin, Erin Bettez, Bobby Glenn, Dave Verdolino (ABRSD); Matt Rupley (Pop Warner Rep.), Kate Myers (AB Girls Lax), Kevin Keenan (AB Youth Lacrosse), Tim Kelly (FOLF Treasurer), Dave Wilson (FOLF) and Fred Dushin (ABYS). The Lower Fields Committee oversees the operations and governance of the facility.

Operational Updates

Field Depressions: JD Head provided an update regarding depressions in the field. Given the location of the fields (adjacent to wetlands) there is a persistent issue of the fill material washing out causing field depressions. Representatives from Northeast Turf are due to come out and do some testing and analysis and suggest a repair plan. Given that we are at the start of the plowing season with heavy equipment going on the field, repairs will likely be scheduled for spring both so any additional depressions can be addressed and because the glue used to seal openings created in the field doesn't work properly in cold weather.

Net Pockets: These were created to provide a place to park large soccer nets away from the field surface. Given Conservation Commission concerns about rubberized pellets getting into the adjacent wetlands and the fact that they were a bit hard to access/nets were not being parked there regularly, they have been removed.

Light System Repairs: For some time the low lights setting has not been working. The district electrician has it on his to do list for repair, but currently he's working on other projects and there is standing water in the box so this will be addressed as soon as time and conditions allow.

Fence Repairs: This is another ongoing maintenance issue. Approximately \$20K worth of fencing repairs are scheduled for Spring 2019 once the winter plowing season has ended. There was mention of the possibility of installing a removable fence that would not be so battered by winter weather/blowing of plowed snow. The Town of Acton was hailed for providing access to its snow removal equipment. The fields could not be cleared without the

town's front end loader and massive snow blower. In hindsight, it would have been nice to have paved areas where snow could be piled on both ends of the fields.

Turf Replacement: The turfs will need to be replaced once they can no longer be groomed/hold additional infill material. Currently that is not expected for perhaps ten more years. The fields are groomed twice per year by Facilities staff.

Financial Review

Tim Kelly provided a report on the project's finances. Due to continued effort on the part of the FOLF team, rental revenues remain steady and have actually increased a bit over time. This performance is despite the fact that many other turf facilities have been built in recent years. Reasons given for the success of rentals were a central location with easy access, lights, and the fact that the fields are plowed and often usable with other sites are not.

There is sufficient revenue to keep the ABYS loan current, pay FOLF and the ABRSD's operating expenses (\$20K annually to ABRSD), keep FOLF's contingency fund at \$115K, contribute \$25K towards ABRSD's related bond costs, and allow for some pre-payment of the loan principal. They are on track to pay off the loan in 17-19 months, or approximately August 2020.

When the bank loan is repaid the MOU then requires repayment of youth leagues' capital contributions. Those are to be confirmed but approximately:

ABYS: \$202,750
Girls Lacrosse: \$10,000
Boys Lacrosse: \$19,000
Pop Warner: \$3,000

Management of the turfs/rentals reverts to the ABRSD either once the bank loan is paid off or once the youth program capital loans have been repaid.

Each year, Youth Leagues contribute a \$15 per player fee per season. This totals approximately \$45K in revenue per year.

Turf Allocations

The change in start times at the high school has put a squeeze on high school teams who use the turf fields, primarily when opposing teams arrive late for games. Overall, FOLF and the Athletics Dept. have collaborated well to deal with these instances. However, the 6:00 end time for the schools is preventing the Athletics department from expanding its teams to allow more interested students to participate. Youth Leagues generally have the fields on weeknights from 6-7:30 with renters following. We hope to continue discussions about time slots to see if there is an ability to do any shifting perhaps in the Fall of 2019.

The MOU sets out general allotments of field time for the period of time after the bank loan is repaid. We'd like to see how the original "mapping" of time lays out and whether anything should or could be modified. Among the factors to consider are: existing long term rental contracts, needs of youth leagues, needs of ABRSD athletics teams, long-term revenue stream/capital and operating costs, potential community use through A-B Community Ed, etc. When asked about need for fields, AB Lax in particular noted a need for more turf time.

Long-term contracts are in place with Strikers/GPS through 2022, Bolts through 2021, NEP and NEFC through 2019.

General Discussion

Equipment needs were raised, particularly new lacrosse nets and sand bags. FOLF is going to purchase four new heavy duty lacrosse nets and Kevin Keenan will get info to FOLF regarding the specific products. Clarification was made that there are sand bags in the storage shed and if more are needed to let the A-B Facilities Dept. know.

The Bolts are looking for their sign. Erin will track down where this last landed and get the information to Fred Dushin.

Standing parking continues to be an issue as parents waiting to pick up children block the traffic flow/cause back ups onto Hayward Road. Community Ed. will get additional signage posted and youth leagues will remind their families that no live standing is allowed and encourage them to drop off and pick up also from the high school lot where the paved and lit walkway leads right to the fields.

ACTON-BOXBOROUGH REGIONAL SCHOOLS 2018-2019

Levels	Sept. 1				Oct. 1				Nov. 1				Dec. 1				Jan. 1				Feb. 1			
	A	B(1)	C	Tot	A	B(1)	C	Tot	A	B(1)	C	Tot	A	B(1)	C	Tot	A	B(1)	C	Tot	A	B(1)	C	Tot
Pre-school	89	20	3	112	81	21	3	105	92	22	3	117	95	23	3	121	99	24	3	126	95	26	4	125
Total	89	20	3	112	81	21	3	105	92	22	3	117	95	23	3	121	99	24	3	126	95	26	4	125
K	266	60	4	330	266	60	4	330	265	59	4	328	265	61	4	330	265	62	4	331	265	64	4	333
1	296	73	2	371	296	73	2	371	295	73	2	370	296	72	2	370	295	72	2	369	292	74	2	368
2	305	45	5	355	305	45	5	355	304	43	5	352	306	43	5	354	306	44	5	355	310	44	5	359
3	314	73	6	393	314	73	6	393	315	73	6	394	316	72	6	394	316	71	6	393	316	73	6	395
4	339	56	7	402	337	56	7	400	337	56	7	400	341	58	7	406	338	59	7	404	338	61	6	405
5	370	51	7	428	371	51	7	429	370	51	7	428	368	51	7	426	368	51	7	426	369	51	7	427
6	363	57	9	429	362	57	9	428	359	57	9	425	360	57	9	426	361	57	9	427	362	56	9	427
Elem Sub Total	2253	415	40	2708	2251	415	40	2706	2245	412	40	2697	2252	414	40	2706	2249	416	40	2705	2252	423	39	2714
OOD Pre k-6	16	3	0	19	16	3	0	19	16	3	0	19	16	3	0	19	16	3	0	19	17	3	0	20
Elem. Total	2269	418	40	2727	2267	418	40	2725	2261	415	40	2716	2268	417	40	2725	2265	419	40	2724	2269	426	39	2734
7	356	65	13	434	357	65	13	435	356	66	13	435	356	67	13	436	357	67	14	438	360	67	13	440
8	415	69	5	489	414	69	5	488	414	69	5	488	416	68	5	489	417	68	5	490	416	68	5	489
J.H.S. Total	771	134	18	923	771	134	18	923	770	135	18	923	772	135	18	925	774	135	19	928	776	135	18	929
9	393	63	4	460	393	63	4	460	393	63	4	460	393	63	4	460	393	63	4	460	390	66	3	459
10	352	75	4	431	350	75	4	429	351	75	3	429	352	75	3	430	352	76	3	431	354	73	3	430
11	364	74	7	445	364	74	7	445	364	74	7	445	365	74	7	446	364	74	7	445	365	72	7	444
12	422	69	7	498	424	69	7	500	423	69	9	501	421	69	9	499	419	69	9	497	417	68	9	494
13 SP	0	0	0	0	0	0	3	3	2	0	1	3	2	0	1	3	2	0	1	3	2	0	1	3
P.G.	3	0	3	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
H.S. Total	1534	281	25	1840	1531	281	25	1837	1533	281	24	1838	1533	281	24	1838	1530	282	24	1836	1528	279	23	1830
Total	2305	415	43	2763	2302	415	43	2760	2303	416	42	2761	2305	416	42	2763	2304	417	43	2764	2304	414	41	2759
OOD 7-13	53	11	0	64	53	11	0	64	53	11	0	64	55	11	0	66	56	11	0	67	59	11	0	70
Reg. Total	2358	426	43	2827	2355	426	43	2824	2356	427	42	2825	2360	427	42	2829	2360	428	43	2831	2363	425	41	2829
Preschool Total	89	20	3	112	81	21	3	105	92	22	3	117	95	23	3	121	99	24	3	126	95	26	4	125
Elem Total	2269	418	40	2727	2267	418	40	2725	2261	415	40	2716	2268	417	40	2725	2265	419	40	2724	2269	426	39	2734
Secondary Total	2358	426	43	2827	2355	426	43	2824	2356	427	42	2825	2360	427	42	2829	2360	428	43	2831	2363	425	41	2829
Grand Total	4716	864	86	5666	4703	865	86	5654	4709	864	85	5658	4723	867	85	5675	4724	871	86	5681	4727	877	84	5688

A = ACTON Pre-School In D. = In Distri Distribution:
 B = BOXBOROUGH P.G. = Post Graduates
 C = Choice/Staff/Tui Ungr. = Ungraded

P. Light D. Verdolino
 M. Altieri A. Bisewicz
 D. Bookis K. Nelson
 D. Bentley J. Nichols/J. LaShombe
 S. Cunningham

All Principals (2)

Students other than Choice counted under column C:
 Staff Students -
 Tuition In Students -

Actual Acton-Boxborough Grade K-6

Grade	Blanchard				Total	Conant				Total	Douglas				Total	Gates				Total	McCarthy				Total	Merriam				Total	#Sec	Avg. Size			
	ADK	ADK	ADK	AM		ADK	AM	ADK	AM		ADK	AM	ADK	AM		ADK	AM	ADK	AM		ADK	AM	ADK	AM		ADK	AM								
K			54	21	74			41	17	58			21	20	41			22	17	39			42	19	61			41	19	60	333	17	19.6		
	18	18	17	21		20	20	18	21		21	20	21	20		21	20	21	20		21	19	19	21		20	21	19	19					20	21
Gr. 1					86					64					42					42	20	18	19	17	74					60	368	18	20.4		
	21	22	21	21		22	21	21	21		21	21	21	21		21	21	21	21		21	21	21	21		20	19	21	21					21	20
Gr. 2					62					63					42	21	21	21	21	63			23	21	22	66					63	359	17	21.1	
	20	21	21	21		21	21	21	21		21	21	21	21		21	21	21	21		21	21	21	21	21		21	21	21	21					21
Gr. 3					65			23	24	47			24	24	71	23	24	24	24	71			23	24	23	70			24	23	24	71	395	17	23.2
	23	21	21	21		23	24	24	24		24	24	24	24		24	24	24	24		24	24	24	24	24		24	24	24	24	24				
Gr. 4					63			24	25	49			24	21	68	21	23	23	23	67	21	22	22	22	87			24	24	23	71	405	18	22.5	
	21	21	21	21		24	25	24	21		23	23	23	23		23	23	23	23		23	23	23	23		23	23	23	23	23	23				23
Gr. 5					54			25	24	74			23	22	68			24	24	48	21	23	22	21	87	25	22	25	24	96	427	19	22.5		
	18	18	18	18		25	24	25	23		22	23	23	23		23	23	23	23		23	23	23	23		23	23	23	23	23				23	23
Gr. 6					66	24	23	23	24	94			24	25	73			24	24	48			24	25	25	74			24	24	24	72	427	18	23.7
	23	22	21	21		24	23	23	24		24	25	24	24		24	24	24	24		24	24	24	24	24		24	24	24	24	24	24			
Total					470	20	22.5			449	18	22.5			405	17	22.2			378	24	21.6			519	22	22.4			493	2714	124	21.9		
	23	20.4				20	22.5	18	22.5		17	22.2	24	21.6		22	22.4	2714	124		21.9														

94 Acton residents attend school in Boxborough

57 Boxborough residents attend school in Acton

**TOWN OF ACTON
2019 ELECTION CALENDAR**

Annual Town Election is Tuesday, March 26, 2019

Annual Town Meeting is Monday, April 1, 2019

Last day to obtain nomination papers February 1, 2019

Last day to file nomination papers with Board of Registrars February 5, 2019

Last day to object / withdraw February 21, 2019

Last day to register voters March 6, 2019

Last day to post town warrant March 12, 2019

TOWN OFFICIALS TO BE ELECTED IN 2019 - TERM OF OFFICE

Moderator

1 Member - 1 year term

Acton Board of Selectmen

2 Members - 3 year term

School Committee

2 Members - 3 year term

Trustees Memorial Library

1 Member - 3 year term

Water Supply District of Acton

1 Commissioner - 3 year term

**TRUSTEES - TO BE ELECTED AT ANNUAL TOWN MEETING
MUST BE NOMINATED AT TOWN MEETING**

Temporary Moderator

1 Member - 1 year term

Trustees, West Acton Citizen's Library

1 Member - 3 year term

Trustees, Charlotte Goodnow Fund

3 Members - 3 year term

Trustees, Elizabeth White Fund

1 Member - 3 year term

Trustees, New Fireman's Relief Fund Acton

1 Member - 3 year term



BOXBOROUGH TOWN CLERK
29 Middle Road, Boxborough, Massachusetts 01719
Phone: (978) 264-1727 · Fax: (978) 264-3127
emarkiewicz@boxborough-ma.gov

Boxborough 2019 Election Calendar

Currently there is only one election planned for 2019—the annual town election.

Annual Town Meeting: Monday, May 13

Annual Town Election: Monday, May 21

January 14: Nomination papers for town offices available in the Town Clerk's office. The following offices will be on the ballot:

- **Select Board**, 3-year term, 1 seat
- **Board of Health**, 3-year term, 1 seat
- **Library Trustees**, 3-year term, 2 seats
- **Planning Board**, 3-year term, 2 seats
- **Planning Board**, 1-year term, 1 seat
- **School Committee**, 3-year term, 1 seat
- **Constable**, 3-year term, 1 seat
- **Moderator**, 1-year term, 1 seat
- **Town Clerk**, 3-year term, 1 seat

April 2: Last day to file nomination papers with the Board of Registers/Town Clerk in order to be on the ballot for the May 21 Annual Town Election. Papers are due in the Town Clerk's office by 5:00pm. A minimum of 25 signatures is required.

April 23: Last day to register to vote in order to be eligible to vote at Annual Town Meeting and the Annual Town Election. The Town Clerk's office will be open from 9:00am-8:00pm on that day.

May 13: Annual Town Meeting begins at 7:00pm at the Blanchard Memorial School gym.

May 21: Annual Town Election. Polls open at Boxborough Town Hall from 7:00am – 8:00pm.